

NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

Division Chair Meeting

March 18, 2022

10:00 am

Zoom Meeting

MINUTES

Attendees: Jodi Stauss-Stassen, Shamani Shikwambi, Curtis Zoller, Dorinda Sorvig, Kari Koenig, Linda Samuelson, Jeff Bell, Brian Suckow, ADawn Nelson, Tracy Boman, Deb Beland, Justin Berry, and Lori Johnson, Recorder

Absent: Bob Wold

Topic	Responsible Party	Discussion/Outcome
Call to order		10:00 am
1. Welter World Citizen Award	Brian H	There was an email vote held by the chairs on March 4 th for the Welter World Citizen Award nominee. The chairs voted in favor of the nominated student. Brian H submitted name of Northland's nominee.
2. Academic Budget Requests	Jodi	<p>Jodi shared a spreadsheet with the FY23 academic budget requests for the group to review. She asked the chairs to review with their department faculty making requests and bring information back to next meeting for discussion.</p> <p>The budget amount for FY23 isn't known yet. There should be leveraged equipment funding of approximately \$175,000-\$180,000. Some Perkins funding will be available as well in the amount of approximately \$40,000-\$50,000.</p>
3. Division Chairs vs New Leadership Model	Shamani/ Curtis	<p>Curtis led discussion on new leadership model vs. Division Chairs:</p> <ul style="list-style-type: none">• Perkins will be primary funding source for this.• Possibly abandoning Division Chairs next year.• New MAPE position created to take on some responsibilities of the chairs.• Discussion was held on this new position<ul style="list-style-type: none">○ Further discussion needed on how the new position will learn how the different chairs work with their program faculty○ There needs to be a way for faculty to have more direct contact with the deans.

		<ul style="list-style-type: none"> ○ Liberal Arts doesn't have program heads to represent them as a contact with the deans. ○ Possibly have the deans schedule meetings directly with faculty so that they can voice the concerns they would have brought to their division chairs. ○ The possibility of adding something to the Shared Governance meeting to address these issues was discussed. ○ A suggestion was made to add some time to the In-Services to allow for faculty discussion on items of concern.
4. Perkins Update	Curtis	<p>Curtis talked about Perkins:</p> <p>Perkins Funding Opportunities</p> <ul style="list-style-type: none"> - Workgroup focused on establishing relationships with secondary educators. <ul style="list-style-type: none"> ○ Inviting secondary educators to participate in our program advisory committees ○ Explore possibilities of collaboration in education <ul style="list-style-type: none"> ▪ Possible guest lecturing ▪ Day trips to Northland labs and programs ▪ Co – teaching ▪ PSEO, CHS, OCHS programming exploration - Liberal Arts Curriculum Development <ul style="list-style-type: none"> ○ Applied Math (program specific learning outcomes) ○ Technical Writing (program specific learning outcomes) ○ CBE standardized courses in support of CBE AAS degrees - Workgroups focused on industry connections <ul style="list-style-type: none"> ○ Field experiences ○ Mentor / Mentee relationship building for educational pathways <ul style="list-style-type: none"> ▪ Establishing relationships that start with the recruitment of secondary students ▪ Mentor programs for students in Northland programs - Expand Intro to Tech Course <ul style="list-style-type: none"> ○ Increase offerings and planning for TRF Campuses ○ Expand program to include EGF Campus ○ Expand program to include field experiences at industry partner locations - Workgroup focused on further developing hands-on activities that can be used at career fairs and expos - Service Based Learning project and business plan development for the automotive programs <ul style="list-style-type: none"> ○ Explore possibility of using foundation to support student work completed in auto labs to fund new opportunities ○ Explore possibility of developing ongoing projects to support community <ul style="list-style-type: none"> ▪ Repair clinics ▪ Low-cost repairs for community - Further Development of the Competency Based Education model <ul style="list-style-type: none"> ○ DigiKey project ○ Aviation project ○ High School Expansion in PSEO format ○ Warroad / Marvin project

		<ul style="list-style-type: none"> ○ Welding ○ Mechatronics - CTE specific focused scheduling / support / training - Pick your path – ADawn, Individual Studies <p>Some suggestions by the group:</p> <ul style="list-style-type: none"> • Enlist adjunct faculty from area high schools to help spread “Northland awareness”. • Service area needs to be expanded – a log bigger than NW Minnesota. • Need to improve relationships with local high schools.
5. Current Year Academic Schedule Status		<p>Current Year Academic Schedule Status:</p> <ul style="list-style-type: none"> • Summer 2022 <ul style="list-style-type: none"> ○ Staffing is complete except for AVET courses at Aerospace campus.
6. Upcoming Academic Year Schedule Status		<p>Upcoming Academic Year Schedule Status:</p> <ul style="list-style-type: none"> • Fall 2022 schedule <ul style="list-style-type: none"> ○ Most staffing is complete. ○ A group is working room assignments for EGF campus. ○ Fall 2022 schedule posted on March 1st - Registration opens April 1st. • Spring 2023 schedule entry is complete. • Summer 2023 – Schedule has been entered.
7. Faculty Concerns		N/A
8. Campus Specific Items		N/A
9. Next Meeting		The next meeting will be held on Friday, April 1 st at 10:00 am via Zoom.
Agenda for Next Meeting		1. Academic Budget Requests.
Adjourned		11:00 am.