

# NORTHLAND

## COMMUNITY & TECHNICAL COLLEGE

### Division Chair Meeting

November 4, 2022

10:00 am

Zoom Meeting

### MINUTES

Attendees: Jeffrey Bell, ADawn Nelson, Brian Suckow, Debra Beland, Bobbie Taylor, Dorinda Sorvig, Curtis Zoller, Stephanie LeDuc, Shamani Shikwambi, Adam Paulson, Jodi Stauss and Julie Roisland, Recorder

Topic	Responsible Party	Discussion/Outcome
Call to order		10:00 am
1. Division Chair Responsibilities		All in agreement with updated verbiage as presented.
2. 1 <sup>st</sup> year experience		A workgroup will be created to review FYEC.
3. Delivery Modalities		A workgroup will be created and listening sessions scheduled to discuss hyflex language, definition, and consistency in course building.
4. Program Visits		Student Affairs will be reaching out to faculty to schedule program visits.
5. Perkins Update	Curtis & Adawn	Introduced STEAM web page.
6. Faculty Concerns		Discussed procedure for cancelling a course due to concerns regarding spring term. Staff & Faculty will help guide students the first week of class due to room updates. Jeff suggested updating course outcomes for Advanced Physiology. Discussed positive outcomes of the deans, Jodi, and President Kiddoo attending department meetings.