

# **NORTHLAND**

## **COMMUNITY & TECHNICAL COLLEGE**

### **Division Chair Meeting**

January 25, 2023

10:00 am

Zoom Meeting

### **MINUTES**

Attendees: Jeffrey Bell, ADawn Nelson, Debra Beland, Bobbie Taylor, Kari Koenig, Dorinda Sorvig, Curtis Zoller, Stephanie LeDuc, Adam Paulson, Chad Sperling (Guest) and Julie Roisland, Recorder

Topic	Responsible Party	Discussion/Outcome
Call to order		10:00 am
1. Marketing Updates	Chad S.	Walked through new website focusing on program pages. Chad will meet with each program director to discuss what information needs to be on each program's landing page.
2. Staffing	Stephanie	Moving forward with faculty postings including adjuncts.
3. Hybrid Delivery Discussion	Stephanie	Procedure for what percentages will be allowable to be redefined. SOP to be updated.
4. Schedule Updates	Stephanie	Fall 2023 is mostly done. Spring 2024 is in the works. Summer assignments coming soon.
5. Perkins Update	Curtis	Timelines coming next week. Most program pages are up.
6. Faculty Concerns		Clarification is requested on expectations regarding Professional Dev. Plans and faculty assessments.
10. Next Meeting		February 17, 2023