

Division Chair Meeting

4-19-06

Present: Beth, Milt, Deb, Mike, Dennis, Brian

Approval of Minutes

To be done at the next meeting.

Cross Campus Program Issues

As programs are created across campuses, how do we work out issues, i.e. laptop requirements, academic requirements, student advising, how and who? Mike will bring this issue to the Executive Council's next meeting.

Some courses are prescriptive across campus due to Articulation requirements.

Budget

The salary matrix is in its final stages. Mike is in the process of correcting errors. He will share the credit document with the division chairs for their input. The budget has 240 additional credits proposed for FY07. That is 8 additional FTE's.

There is a freeze on spending, but it is understood that faculty will need to make copies, mail items and purchase items in the bookstore for teaching.

Mike wants an idea of what the supply budgets will be, hopefully by summer. Mike will argue that contracted services are personnel.

Russell H. Beier Award

Received information at Management meeting at 11am today.

Program Review Order

To determine how a five year cycle will be set up.

EGF Tabloid

One program left to hand in their material.

Other

Physical Therapist Assistant Program Progress - If we get the nursing addition, some room problems will be solved. Surveys returned: 60 Sacred Heart had 7 interested and Crookston 31 interested from 267 surveys. To pick up EGF's today.

The business division is meeting with Grand Forks Public Schools May 1st to sign tech prep agreements.

Alert, OTA doing a 5 question survey to selected classes.

License Renewal – end of old process and beginning of new process, what process do you follow. If license expires June 30, 2006 you are automatically renewed...Mike asked chairs to survey faculty of who will receive a column change this year. See Becky's email with the appropriate form.

Recorder, Mary Jo Bydal