



Northland Community & Technical College Division Chair Meeting

May 10, 2006
11:00 am
Room #106

Attendees: Mike Normandin, Deb Riely, Brian Huschle, Elizabeth McMahon, Milt Kinzler, Renee Kringlen, absent Dennis Wierima.

Topic	Discussion/Outcome
1. Call to order	11:00 AM
2. Approval of minutes	Tabled
3. Testing Center Lab	Tabled till September
4. Orientation day-First day of semester	Health Division is concerned about the faculty information that is no longer taking place. TRF has their orientation set up for the first day of school.
5. Room for Computer Lab	Tabled
6. Summer schedule	Mike handed out the schedule and marked a few courses that have low enrollment. ADMS1100 & 1102 need to be canceled.
7. Supply Budget 07	Mike went over the budget and explained how they come up with the numbers.