



Northland Community & Technical College **Division Chair Agenda** **March 5, 2008** **3:00 pm room 106**

Attendees:

Topic	Discussion/Outcome
1. Approval of Minutes	
2. Budgets Fy09 requests	<p>Mike handed out the budget requests they were reviewed. The following were cut:</p> <ul style="list-style-type: none"> • Kit Brenan \$175.00 (Could put on her supply budget.) • Jennifer Dahlen \$24500.00 (English writing center/advisor/tutors) • Deb King \$1600.00 (Professional Development) This should go to STUF Funds. • Milt Kinzler \$10155.00 (ITV equipment) should go to IT's budget • Milt Kinzler \$25,000.00 (did not want to increase do to construction will look at it next year) • Jeff Voigt \$2000.00 (Professional Development) This should go to STUF Funds. <p>The following were approved:</p> <ul style="list-style-type: none"> • Curtis Peters \$1000.00 increase in supply budget. • Ed Krogfoss \$1500.00 increase in supply costs. • Karl Krogfoss \$1500.00 increase in supply costs. • Milt Kinzler \$5000.00 increase in budget. • Deb King \$3100.00 Re-accreditation Site visit for 2009. • Cassie Hilts \$175.00 increase in budget. • Jeffrey Voigt \$2500.00 increase in budget.

		<ul style="list-style-type: none"> • Justin Berry \$4000.00 increase in budget. (Accreditation Consultant) • Brian Huschle \$50,000.00 Philosophy $\frac{3}{4}$ time instructor. • Brian Huschle \$50,000.00 Full-time Biology Instructor. • Brian Huschle \$37,500.00 $\frac{3}{4}$ time Chemistry. • Brian Huschle \$37,500.00 $\frac{3}{4}$ time History Instructor. • Brian Huschle \$19,000.00 $\frac{1}{2}$ time Clinical Laboratory Assistant. • Beth McMahon \$25000.00 $\frac{1}{2}$ time Phlebotomy Instructor. • Angie Horgan \$4151.00 all her equipment was approved. <p>Need to complete by Friday, March 14 Mike will present at the meeting.</p>
3. FY09 workload sheet by cost center		Mike and Renee are going to complete this once all in inputted.
4. Rooms Fall & Spring FY09		Brian just wanted to inform the Division Chairs that he has moved all his classes from the Heritage church to room 437 except for Music & Art.
5. Policy review/discussion: No show policy 6. ISRS Notes 7. Status of Student Advising – invite Mary Fontes to meeting.	Future follow-up	