



## Northland Community & Technical College TRF Division Chair Meeting

March 2, 2010

3:00 pm.

Room 545

### MINUTES

Attendees: Norma Konschak, Linda Samuelson, Andy Mueller, Tim Reuter, Dorinda Sorvig, Ron Dvergsten, Dean Dalen and Lori Johnson, Recorder

Absent: Sue Field, Tishara Melcher

Topic	Responsible Party	Discussion/Outcome
Call to order		3:00 pm.
1. Review FY11 Budget Requests.		FY11 Budget requests were reviewed and prioritized. This may need to be revisited after the Equipment Budget is determined. The projected amount was based on the FY09 budget. Attached is a list of the requests which have been prioritized along with the suggested amount funded.
2. Perkins Equipment Requests-Spring 2010	Dean Dalen	Dean shared information on the Perkins Equipment funding for Spring 2010. The amount available is \$25,205 which will be split between the two campuses. The equipment requests submitted totaled \$159,381.05. Norma will meet with Hank and Kent to review the combined list of requests (list attached).
3. Next Meeting  Agenda for Next Meeting		The next meeting will be held on Tuesday, April 6 <sup>th</sup> at 3:00 pm in room 545.
Adjourned		4:20 pm.

Use Drop Down Menus	PRIORITIZATION - 1:							
	Essential to Operations 2: Improvement 3: Dreaming							

Category	Item #	Department	Item Description	Item Cost	Priority	Funded	Amount Funded	Cost Center Receiving \$	Funded By	Notes
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			<b>Total</b>	<b>\$ 353,899</b>			<b>\$ 128,748</b>			
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Priority:	Funded:	Budgets:						
Essential	1 Yes	General Fund						
Improvement	2 No	Student Tech Fees						
Dreaming	3 Partial	Inst Tech Fees						
		R&R						
		Furniture						
		Equipment						
		Bookstore Funds						
		Perkins						

**Additional Perkins Funding - Spring 2010 Equipment Requests**

Request Date	Department	Item Description	Item Cost	Amount Funded	Notes
1/21/10	AUBO-TRF	F.A.S.T. Anchoring Mount system for Frame Pulling System	\$6,402.00		
1/21/10	AUBO-TRF	5600HT Plastic Welding Kits (10 @ \$175 ea.)	\$1,750.00		
1/21/10	AUBO-TRF	Ingersal Rand Die Grinders - 3 @ \$60 ea.; Plastic Welder Organizer Cart @ \$225; Hutchins Dual Action Sander Pads @ \$34	\$745.00		
1/21/10	AUBO-TRF	Tool Organizer for Program/Student used hand tools	\$1,704.00		
1/21/10	AUMO-TRF	RX Scissor Rack, Long Deck, 9000 lb. capacity, Air line kit included (2) 4,500 lb. capacity Swing Air Jacks Removal - Removing 2-Post Above Ground Alignment Lift (includes freight estimated - \$1,150)	\$19,070.30		Subtract \$500 without removal of old Lift. No trade value for old lift because of safety issue. Norm will remove old lift at no cost or in-kind contribution. Have talked to Julie Fenning about possibility of receiving some funds from the safety/OSHA grant.
1/21/10	New Media-TRF	One set of camera gear: JVC GY-HM100U Memory Card - 3,495; Provista Air 18 Tripod - \$250; Camera Bag - \$150; Frezzi MCIF-4X On-Camera Light - \$330; Batteries - \$300	\$4,525.00		Equipment will replace the gear that is currently being used that will most likely go to market if it was purchased from that CC.
1/21/10	NURS-TRF	TRF - New Rhythm SIM TV Interface	\$1,696.00		Nursing equipment needed because of a change in Nursing Interventions I & II courses. Will incorporate simulation into Med/Surg courses.
1/21/10	NURS-TRF	TRF - Cart for supplies which includes a cardiac board, swivel shelf, IV pole, etc.	\$2,000.00		
1/21/10	NURS-TRF	TRF - BP, Heart Monitor, Oximetry, Thermometer machine to mount on cart	\$4,617.00		
1/21/10	NURS-TRF	TRF - Vita Simm Mannequin	\$8,000.00		
1/21/10	NURS-EGF	EGF - New RythmSim Patient Simulator	\$1,101.00		
1/21/10	NURS-EGF	EGF - New Rhythm SIM TV Interface	\$1,696.00		
1/21/10	NURS-EGF	EGF - Cart for supplies which includes a cardiac board, swivel shelf, IV pole, etc.	\$2,000.00		
1/21/10	NURS-EGF	EGF - BP, Heart Monitor, Oximetry, Thermometer machine to mount on cart	\$4,617.00		
1/21/10	NURS-EGF	EGF - Stretcher to move mannequin in and out of classroom (mannequin and supplies would remain on stretcher so faculty do not have to be lifting equipment on a weekly basis and possibly sustaining back injury)	\$1,233.00		
1/21/10	NURS-EGF	EGF - Vita Simm Mannequin	\$8,000.00		
1/21/10	WELD-TRF	Welding Equipment: Powerwave C300 Ready-Pak - \$4,765 Remote Output Control (4) - \$166.60 Tig Torch (3) - \$92 Hand Control (3) - \$208.25 Magnum 250LX Spool Gun (2) - \$866 Spool Gun Adapter Kit (2) - \$200	\$6,297.85		Latest technology in welding equipment; able to look at the welding arc readings on a computer; allows the students finish welding; energy efficient (88%); small footprint; used on pipeline; allows to adjust the amperage while welding. Needed for the number of students in the Tig welding course. Used to control amperage while tig welding. Used for aluminum wire welding. Needed for the Magnum gun to welding machine
1/22/10	PNSG-TRF	TRF - New DVDs/Videos	\$2,000.00		Have not updated for last several years - need updating. Needed to cultivate high quality programs. Need latest and up to date information on equipment, skills, diseases, medications, etc to maintain high quality programs.
2/2/10	PTA-EGF	Therapy Table	\$1,542.00		

2/2/10	PTA-EGF	Ultrasound Machine	\$1,618.00		
2/2/10	Paramedicine-EGF	Laerdal Manikin - ALS Trainer (2) - \$6,200	\$12,400.00		
2/2/10	Fire-EGF	Gas Trainer	\$6,000.00		
2/2/10	Respiratory-EGF	Adult & Infant Ventilator (used)	\$14,692.00		
2/2/10	Respiratory-EGF	Bipap Machine (used)	\$10,000.00		
2/2/10	Biology-EGF	Skeletons (2) - \$872.45	\$1,744.90		
2/2/10	Const. Elect.-EGF	Motor Starters & Coils (12) - \$415	\$4,980.00		
2/2/10	Welding-EGF	Wire Feeder	\$1,230.00		
2/2/10	AUMO-EGF	Multi-diagnostic Interface Bundle	\$1,800.00		
2/2/10	Admin Supt-EGF	InDesign Software (5) - \$188	\$940.00		
2/9/10	Const. Elect.-TRF	EMS Training System, LVDAM	\$24,980.00		
<b>Total</b>			\$159,381.05		