



## Northland Community & Technical College TRF Division Chair Meeting

April 16, 2007  
3:00 pm.  
Room 545

### MINUTES

Attendees: Jeff Thomas, Diane Drake, Deb Jacobson, Norma Konschak, Kevin Stuckey, Norm Halsa, Dorinda Sorvig, Ron Dvergsten.

Topic	Discussion/Outcome
Call to order	3:05 pm.
1. Approval of Minutes	March 5 <sup>th</sup> minutes reviewed and approved with corrections noted.
2. Budget	FY08 budget requests were reviewed and final adjustments made prior to Jeff presenting at cabinet meeting on Thursday.
3. HPER Faculty	<p>Deb would like to recommend that a full time HPER faculty position be maintained in order to continue to offer health and fitness classes. It was noted that some health and fitness classes formerly offered were no longer being offered. This is necessary to maintain diversity on the campus.</p> <p>The committee wanted to recommend that the college keep a full time HPER faculty position.</p>

4. Program Suspensions	<p>The committee inquired as to the guidelines and policies in place for suspending programs. It was noted that the Shared Governance committee was working on developing a policy for suspending programs.</p> <p>The committee would like to recommend that programs not be suspended without a more inclusive process in place.</p>
5. Deb Jacobson Retirement	<p>Deb announced that she will be retiring and that the AD position will no longer be a full time position. It will be split into two part-time positions.</p>
6. Next Meeting  Agenda for next Meeting	<p>The next meeting will be held on Monday, April 30<sup>th</sup> at 3:00 pm in room 545.</p>
Adjourned	<p>3:50 pm.</p>