



Northland Community & Technical College

TRF Division Chair Meeting

March 4, 2008
11:00 am.
Room 545

MINUTES

Attendees: Norma Konschak, Diane Drake, Kristel Kizer, Tim Reuter, Sue Field, Dorinda Sorvig, Dean Dalen, Anita Lizakowski and Lori Johnson, Recorder

Topic	Respon-sible Party	Discussion/Outcome							
Call to order		11:00 am.							
1. Review Budget Requests		Committee reviewed budget requests and prioritized requests for submission to administration:							
		Item #	Department	Item Description	Item Cost	Priority Given	Recom-mended for Funding	Recom-mended Priority 1 Amounts	Notes
		N72	Theater	Reinstate the theater department budget to \$2500.	\$2,500	1	Yes	2,500	
		N75	Massage Therapy	Increase in Instructional Budget	\$3,400	2			2A
		N78	Welding/Robotics	Increase supplies budget by 20%	\$2,000	1	Yes	2,000	
		N80	Learning Center	Test units needed for Accuplacer testing of new	\$600	1	Yes	600	
		N81	Entrepreneurship	Establish a cost center for the Entrepreneurship p	\$10,000	2			2C - \$5000
		N82	CONE	Increase the supply budget (cost center #112110)by	\$3,930	3			
		N83	Management Education	\$15,000 to increase the departmental travel budget	\$15,000	1	Yes	15,000	
		N84	Practical Nursing	Increase our budget for 2 purposes:	\$6,500	1	Yes	6,500	
		N88	Biology	10% increase to budget due to costs of supplies	\$3,250	2			2B - \$1,500 (CC#111063)
		N94	Library	I request a 15% increase to the library budget.	\$6,000	1	Yes	6,000	
		N95	ETAS	Create a supply budget for the new RTAS (Robotics	\$3,650	3			
		P33	Nursing	CLA 2 position in lab.	\$40,000				
		P34	Theater	Theater/Speech Instructor	\$40,000				
		P35	Music	A second unlimited full-time music instructor, spe	\$30,000				
		P40	Practical Nursing	FT permanent position in Practical Nursing.	\$69,306				
		P45	AD nursing	Temporary employee filling in	\$20,000				

Agenda for Next Meeting		
Adjourned		12:10 pm.