

Northland Community & Technical College TRF Division Chair Meeting

March 4, 2008 11:00 am. Room 545

MINUTES

Attendees: Norma Konschak, Diane Drake, Kristel Kizer, Tim Reuter, Sue Field, Dorinda Sorvig, Dean Dalen, Anita Lizakowski and Lori Johnson, Recorder

Торіс	Respon -sible Party	Discussion/Outcome									
Call to order		11:00 am.									
Review Budget Requests		Committee reviewed budget requests and prioritized requests for submission to administration:									
		Item #	Department	Item Description	Item Cost	Priority Given	Recom- mended for Funding	Recom- mended Priority 1 Amounts	Notes		
		N72	Theater	Reinstate the theater department budget to \$2500.	\$2,500	1	Yes	2,500			
		N75	Massage Therapy	Increase in Instructional Budget	\$3,400	2			2A		
		N78	Welding/Robotics	Increase supplies budget by 20%	\$2,000	1	Yes	2,000			
		N80	Learning Center	Test units needed for Accuplacer testing of new	\$600	1	Yes	600			
		N81	Entrepreneurship	Establish a cost center for the Entrepreneurship p	\$10,000	2			2C - \$5000		
		N82	CONE	Increase the supply budget (cost center #112110)by	\$3,930	3					
		N83	Management Education	\$15,000 to increase the departmental travel budget	\$15,000	1	Yes	15,000			
		N84	Practical Nursing	Increase our budget for 2 purposes:	\$6,500	1	Yes	6,500			
		N88	Biology	10% increase to budget due to costs of supplies	\$3,250	2			2B - \$1,500 (CC#111063)		
		N94	Library	I request a 15% increase to the library budget.	\$6,000	1	Yes	6,000			
		N95	ETAS	Create a supply budget for the new RTAS (Robotics	\$3,650	3					
		P33	Nursing	CLA 2 position in lab.	\$40,000						
		P34	Theater	Theater/Speech Instructor	\$40,000						
		P35	Music	A second unlimited full-time music instructor, spe	\$30,000						
		P40	Practical Nursing	FT permanent position in Practical Nursing.	\$69,306						
		P45	AD nursing	Temporary employee filling in	\$20,000						

P51 Library Liwould like to have a part time staff person avai \$20,000 P52 ETAS new instructor \$62,000 P46 Entrepreneurship .5 position to serve as program director for the n \$30,000 Yes	1,800 2,200 14,500 15,000 5,075	Request withdrawn/Sue Field Updated information on DVDs?
P46	2,200 14,500 15,000 5,075	
E136	2,200 14,500 15,000 5,075	
E138 Music Baritone \$2,200 1 Yes	2,200 14,500 15,000 5,075	
E139 Music	14,500 15,000 5,075	
E140 Music	15,000 5,075	
Auto Service Technology Hunter Alignment System \$30,000 2	15,000 5,075	
E144 TRF	15,000 5,075	
E145 RN nursing Chester Chest \$1,000 No E146 Criminal Justice simulator upgrade \$14,500 1 Yes E151 Auto Body Air Tools, grinders, sanders \$15,000 1 Yes E152 Auto Body Solvent Recycler \$3,200 2 1 E164 Welding/Robotics Hobart Video Series DVDs \$5,075 1 Yes E165 Welding/Robotics Keen K-1000 Mig & Tig oven \$3,200 2 2 E166 Welding/Robotics Pipe weld coupon station \$8,500 2 2 E167 Welding/Robotics Downdraft table \$10,100 3 3 E168 Welding/Robotics Quick-set pipe beveling machine \$1,570 2 2 E169 Welding/Robotics 3- Optima pulser controls for XMT 304 power source \$3,800 1 Yes E170 Welding/Robotics 3- Optima pulser controls for XMT 304 power source \$3,800 1 Yes E170 Welding/Robotics	15,000 5,075	
E151 Auto Body Air Tools, grinders, sanders \$15,000 1 Yes E152 Auto Body Solvent Recycler \$3,200 2 E164 Welding/Robotics Hobart Video Series DVDs \$5,075 1 Yes E165 Welding/Robotics Keen K-1000 Mig & Tig oven \$3,200 2 2 E166 Welding/Robotics Pipe weld coupon station \$8,500 2 2 E167 Welding/Robotics Downdraft table \$10,100 3 1 Yes E168 Welding/Robotics Quick-set pipe beveling machine \$1,570 2 2 1 E169 Welding/Robotics 3-Optima pulser controls for XMT 304 power source \$3,800 1 Yes E170 Welding/Robotics Faro Arm coordinate measuring machine \$25,000 3 1 Yes E170 Welding/Robotics Faro Arm coordinate measuring machine \$25,000 3 1 Yes E170 CONE Dissectible Machines \$13,500 2 1	15,000 5,075	Updated information on DVDs?
E152 Auto Body Solvent Recycler \$3,200 2	3,800	Updated information on DVDs?
E152 Auto Body Solvent Recycler \$3,200 2 E164 Welding/Robotics Hobart Video Series DVDs \$5,075 1 Yes E165 Welding/Robotics Keen K-1000 Mig & Tig oven \$3,200 2 E166 Welding/Robotics Pipe weld coupon station \$8,500 2 E167 Welding/Robotics Downdraft table \$10,100 3 E168 Welding/Robotics Quick-set pipe beveling machine \$1,570 2 E169 Welding/Robotics 3- Optima pulser controls for XMT 304 power source \$3,800 1 Yes E170 Welding/Robotics Faro Arm coordinate measuring machine \$25,000 3 1 Yes E170 Welding/Robotics Faro Arm coordinate measuring machine \$25,000 3 1 Yes E171 Welding/Robotics Faro Arm coordinate measuring machine \$25,000 3 1 Yes E172 CONE Dissectible Machines \$13,500 2 2 E173 architectural tech <td>3,800</td> <td>Updated information on DVDs?</td>	3,800	Updated information on DVDs?
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E191 Auto Body burner box for old booth \$7,500 2	3,222	
	4,100	
E202 Practical Nursing Jr. and baby manikins \$2,900 2	1,222	
E221 ETAS Automation Studio Version 5.3 Educational Package \$10,076 1 Yes	10,076	
E222 ETAS NAIT Robotic Manipulator \$5,000 3	23,070	
E223 Learning Center - TRF Contingency Fund - Disability Needs \$4,000 1 Yes	4,000	
	,,,,,	Added COSM-(actual amount o
COSM Manicure table (& skin machine) \$3,294 1 Yes	2,000	request-\$3294)
Totals \$614,425	\$ 134,276	
2. Review Staff Summer schedule was reviewed for staff assignments per rotation.		
Assignments		
for Summer Lori will send Fall Staff TBA class list to division chairs for review.		
2008		

3. Next Meeting

The next meeting will be held on March 18th at 11:00 am in room 545.

Agenda for Next Meeting		
Adjourned	12:10 pm.	