

Northland Community & Technical College

VISION: Northland will be the premier choice for providing exceptional education that transforms lives and strengthens the communities we serve.

STUDENT FOCUS | PERSONALIZED SERVICE | EQUITY AND INCLUSION | CREATIVITY
CONTINUOUS IMPROVEMENT | ECONOMIC AND WORKFORCE DEVELOPMENT |
STEWARDSHIP

August 27, 2024 | 10:00 am - 12:00 pm | TRF
Room 662

Direct Reports Meeting

MINUTES

Present: Shari Olson, John Fields, Clinton Castle, Kalen Wiseth, Stacey Hron, Lars Dyrud, Garnet Asmundson, Chad Sperling, Jon Beck, Kirsten Michalke, and Julie Fenning (recorder).

Absent:

10:00 am - 10:10 am	Check-In
10:10 am - 10:25 am Update	Welcome Week Update <ul style="list-style-type: none">How do we continue the energy – Student Life and Activities – Dr. Olson shared that she would like to have a student life activity on each campus each week. She proposed the team that was formed for welcome week, continue meeting and help with planning events.College Hours – Need to post at each entrance.
	Achievement Award Process – Dr. Olson shared that achievement awards will not be discussed at the Administrators or Direct Reports meetings. Requests for achievement awards, per contractual language, are to be sent to the HR Director. They will be reviewed by: HR Director, CFO, VPASA, and President.
10:30 am - 10:50 am	Continuous Improvement – Enrollment Services Event (Shari) Dr. Olson shared details about the Student Services project that she will be hiring a consultant to lead employees through continuous improvement project to grow enrollment. It will be scheduled on September 12 (TH) and October 2 (W), 1:00 – 4:00 p.m. Wildly Important GOAL – Grow Enrollment at Northland by 10 percent in the next three years (Fall 2024-Fall 2027) Who should attend? All of Student Services, all direct reports, faculty and other staff will be invited to create well-rounded teams.
10:50 am - 11:10 am	Office Moves – EGF – Clinton shared that the office projects are moving along and employees will be moving shortly. In TRF, Sara can move immediately, and Heidi can move once Tracy Jo Peterson is moved.
11:10-11:30am	Academic and Student Affairs Update – John shared that enrollment at the end of 10 days is up 5.5% FYE. CHS, FBM registration is still in progress.
11:30-11:50 am	Open Agenda – new items <ul style="list-style-type: none">Themes from Faculty Leadership – Time did not allow for this item.Location of Direct Reports Meetings – Tuesdays in TRF work best.Environmental Branding Projects – Time did not allow for this item.
11:50 am – 12:00 pm	Check Out
	Next Meeting Agenda Item List