

Safety Committee

March 18, 2009

3:00 – 4:00 PM, 545/306B

Present: Becky Lindseth, Bob Gooden, Julie Fenning, Kent Wagner, Scott Fletcher, Sandy Bratvold, and Shannon Boen.

Absent: David Christian, David Hoefer, James Jesme, Jeanine McDermoft, Jesse Adkins, Kate Schmalenberg, Renee Kringlen, Rick Compeau, Trevor Ronholm, Anita Lizakowski, Clinton Castle, Gerald Schulte, Tim Bergerson, Danika Braaten, Margarita Bracamonte, Rob Jung, Lynell Wayne, and Lynn McGlynn.

1. **Safety Inspection Update** – MNOSHA Consult conducted a safety inspection in December and all items have been corrected and our file has been closed. A folder called “Safety Committee” has been created on the “N” Drive for all Safety Committee members. The OSHA reports have been saved out there. The OSHA consultant was not able to inspect the all the areas and buildings on both campuses. Bob, Clinton, Becky and Julie will schedule a walk through in April to continue inspecting the campus for safety hazards.
 - a. **ACTION ITEM:** Becky and Julie will email the other similar academic programs that were not inspected the hazards that were present. These programs include: Automotive (EGF), Welding (EGF), Autobody I (TRF), Construction Electricity (TRF), Nursing (TRF), etc.
 - b. **ACTION ITEM:** Julie will order additional colors of tape to indicate the specific hazards and workspaces that must be kept clear.
 - c. Additional Safety Projects Include:
 - i. Grant ideas for flammable cabinets, eyewash stations, weight rating for home-made stands
 - ii. Inspection System for Fire Extinguishers and Jacks
2. **Injury Report** - There was one non-reportable injury and two reportable injuries to report.
 - a. **Non-Reportable Injury** – Projector screen came detached from the hook on the ceiling and fell on employee. No medical treatment was required. The Safety Committee does not recommend any corrective action for this incident.
 - b. **Reportable Injuries** – 1) Employee slipped and fell on ice in the parking lot. Employee received medical attention. 2) Employee was cleaning on top of the bleachers and fell. Employee received medical attention. The Safety Committee does not recommend any corrective action for these incidents.
3. **Safety Drills** – Due to the fact that all faculty will be on the TRF campus during the April 10th In-Service, a lock-down drill will not be scheduled.
 - a. **ACTION ITEM:** Julie and Becky will work to create a draft schedule coinciding with the “national safety awareness” months.
4. **Other Safety Concerns Addressed:**
 - a. Floor Grate is missing at the Airport site - **ACTION ITEM:** Becky will contact Clinton to make sure this is corrected.
 - b. Change in cement height in the sidewalk at the north entrance in EGF – **ACTION ITEM:** Bob will look into this and make sure this hazard is addressed.
 - c. Public Address system is currently not working at the Airport site. **ACTION ITEM:** Becky will connect with Clinton to address.
 - d. Heat Pump – Becky shared that the heat pump at the Airport site malfunctioned. Classes have been temporarily moved to mothballed spaces and parts have been ordered.
5. **Next Meeting: April 15, 2009**