

Safety Committee

January 17, 2012

12:00 - 1:00 PM, Rooms 115-EGF/545-TRF

Attendees: Shannon Boen, Clinton Castle, Lisa Gunderson, Bob Gooden, Bryan Berger, Sandy Bratvold, Danika Braaten, Jeffrey Laskowske, Jessie Adkins, Julie Fenning

Absent: Becky Lindseth, Andrew Dahlen, Biggi Haraldsson, Kent Wagner, Curtis Zoller, Gerald Schulte

Guest: VP of Student Senate, Nicole Wagner

Meeting Agenda

1. Injury Report – Julie Fenning

One injury reported. It was an injury to their back that required medical attention. It is not necessary for new training because of the circumstances of the injury.

2. Safety Training – Periodic Training Clarification

Discussion was held on how to make the individual training schedules easier to understand. It's currently set up in a 3 year roll but this system has been difficult to explain and difficult to understand when it is time to renew your training. It was decided that all training will be due in the year 2012 for everyone with a new yearly schedule that will be the same for everyone. If a new employee comes in on an "off" year, they will need to complete their training soon after they are hired and again in the year that everyone is scheduled.

3. Other Items

- OSHA Review will be brought to next month's meeting. – Julie
- PPE Assessments received a good response back. Once this information is compiled into one report, Julie will bring before the committee. - Julie
- From Student Senate: No issues regarding safety for students that aren't a "normal" winter problem.
- 300 Log – Kristi Lane is working on getting the information together and the 300 Log will be posted in the months of February, March, and April.
ACTION: Julie will make sure the committee gets a copy of the 300 Log.
- Some members have not completed their Safety Inspection.
ACTION: Members need to complete their inspections before next month's meeting.
- Updates to GroupLink tickets will be completed and will be presented to committee at next month's meeting. - Julie
- Jeff Laskowske said that the confined space 4 gas meters need to get on a schedule and be checked and updated regularly.

ACTION: Jeff will get quotes to Julie and report back.

- Confined Space Facilities: It was discussed that these spaces need to be maintained and kept up-to-date.

ACTION: Julie will check on “practical piece” and possibly schedule the training for Spring Break.

Next meeting: February 21, 2012 at Noon.