

Safety Committee

April 17, 2012

12:00 - 1:00 PM, Rooms 115-EGF/545-TRF

Meeting Minutes

Present: Bob Gooden, Kent Hanson, Clinton Castle, Danika Braaten, Julie Fenning, Jesse Adkins, Sandy Bratvold, Lisa Gunderson

Absent: Andrew Dahlen, Biggi Haraldsson, Bryan Berger, Curtis Zoller, Gerald Schulte, Jeffery Laskowske, Shannon Boen, Becky Lindseth, Nicole Wagner, Kent Wagner

1. Facilities Conference Update - Bob, Clinton and Julie went to the MnSCU Statewide Facilities Conference. They provided updates on the MPCA stipulation, fire code violations, top OSHA findings at MnSCU institutions, etc. Julie will work to organize these items into action items to include in next year's workplan.
2. Safety Training for work studies was discussed. Work studies need to have safety training and the process to notify students and their supervisors is currently not effective. **ACTION ITEM:** Julie will work with financial aid to work out a better process.
3. Injury Report - No Injuries reported.
4. Tornado Drill scheduled for Thursday at 1:45. A reminder e-mail will be sent out later today highlighting the changes in shelter areas.
5. MacNeil visit is scheduled of April 19th. Kelly Klein will be looking at the chemistry lab fume hoods in EGF. Mr. Klein will also be checking for the general safety of the Lab areas. Kent Hanson would like a report of the safety.
6. Ergonomics Assessment –We have had many new employees hired since the last assessment was done and there may be a need again. Julie will ask through an e-mail if there are employees who may want this assessment done in their areas. Julie is a certified ergonomics assessor and will conduct the assessments.
7. Grouplink Ticket Report – Julie shared there are several outstanding academic-related tickets. These need to be corrected by the end of the semester. **ACTION:** Kent would like the list of academic tickets.
8. Safety Concerns from Committee –
 - a. EGF – stairway by 525 might have things stored under the stairwell which could be a fire hazard. Bob and Brian will check on this.
 - b. “Shots Fired” is a new curriculum for emergency situations on campus. **ACTION ITEM:** Julie will send out more information. The current lock down drill is very basic and not updated with new research findings.

Next Meeting: May 15, 2012