

# Safety Committee

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May 15, 2012

12:15 - 12:45 PM, Room 115 – Moved to 301

## Meeting Minutes

**Present:** Bob Gooden, Kent Hanson, Julie Fenning, Becky Lindseth, Jesse Adkins, Wes Stainbrook, Lisa Gunderson

**Absent:** Andrew Dahlen, Biggi Haraldsson, Bryan Berger, Curtis Zoller, Gerald Schulte, Jeffery Laskowske, Shannon Boen, Nicole Wagner, Kent Wagner, Clinton Castle, Danika Braaten, Sandy Bratvold,

1. Injury Report - No Injuries reported.
2. Tornado Drill report from April. Julie asked if the committee had any comments or concerns. It seems the drill went well with most people taking it seriously and getting to the shelters. There was concern for the safety of the people who are in the Fire Tech building. The shelters in that building are very small and may not be entirely safe. It was decided that shelter policy would need to change for that building. When the administrators call the "Warning", the Fire Tech building will need to be evacuated immediately and will need to go to the ITV rooms 290 and 292 in the main building. **ACTION:** Strobe lights will be checked. Julie will make arrangements for the new shelter areas for Fire Tech.
3. MacNeil visit on April 19<sup>th</sup>. Kelly Kline just sent his report to Julie. Julie will be going through the list and will make Grouplink tickets for all the items that the Facilities Department can take care of. All other items will be organized and brought to the faculty in the fall for their review and help.
4. Grouplink Ticket Report – Julie shared there are several outstanding academic-related tickets. Julie doesn't have a status report from the Airport Campus or the EGF campus.
5. Safety Concerns from Committee –
  - a. EGF – stairway by 525 might have things stored under the stairwell which could be a fire hazard. Brian said that the stairs are metal and there is a sprinkler system in place which means it is not a fire hazard.
6. "Shots Fired" is a new curriculum for emergency situations on campus. . The current lock down drill is very basic and not updated with new research findings. Kent said he liked what this curriculum teaches but needs more information about the program before he is ready to adopt it. **ACTION:** Julie will get more information and related research from MnSCU. Julie will also get information from other colleges that have adopted this curriculum. Julie will need to register Wes in D2L so he can also view the videos.
7. Videos on Personal Safety – Julie has a link from the same series that created the "Shots Fired" video on personal safety and how to protect yourself that she will upload to D2L for the committee to view.

**ACTION:** Julie will create a To-Do List for Kent of all the Safety Committee's Activities and Schedule.

**Next Meeting: June 19, 2012**