

Safety Committee Minutes

February 19, 2013

12:00-1:00

Rooms' 129/545/AC13

Present: Julie Fenning, Becky Lindseth, Bob Gooden, Clinton Castle, Steve Crittenden, Lynell Wayne, Cory Feller

Absent: Mary Fontes, Curtis Zoller, Jeffrey Laskowske, Andrew Dahlen, Kent Wagner, Jesse Adkins, Sandy Bratvold, Shannon Boen, Danika Braaten, Gerald Hanson, Bryan Berger, David Christian, Jodi Stassen, John Beck

1. **Injury Report:** None
2. **Lockdown Drill Follow-up:** Discussion was held. We had a successful lockdown drill with law enforcement, student, staff, and faculty participating. The forms were filled out and sent back to Julie with many ideas for improvement. **Action Item:** Julie will submit a budget request for security updates, blinds, speakers, and locks.
3. **Hot Keys Research:** Julie provided information. The committee supported a budget request to be submitted.
4. **Hazardous Waste Update:** Julie and Clinton are working with Safety Kleen to get a package deal, to take care of college waste. When a quote is given it will be submitted.
5. **First Aid Kits in Trade Areas (MSCF):** Item moved to next meeting to give time to gather more information.
6. **2014 Safety Budget Requests Ideas:** Asked committee for suggestions. Final requests will be for waste management, security enhancements, and Hot Key Program.
7. **BIT Communication:** Steve shared the process for communicating to employees on student behaviors. Each incident is discussed with personnel from the system office and the attorney general's office to ensure privacy laws are not violated. Although the college strives to maintain a safe environment for employees and students, all persons on campus should take basic precautions for their personal safety.
8. **Airport Safety Update:** Continue to work on Grouplink tickets and working on the hazardous waste in the paint room with Safety Kleen. The student club is working to schedule safety actives.
9. **Items from Safety Committee:** None
10. **Next Meeting: Tuesday March 19, 2013**