

NCTC Safety Committee Minutes

January 17, 2014

11:00 a.m. -12:00 p.m.

Room's 290/735/AC13B

Members Present: Cory Feller, Becky Lindseth, Bob Gooden, Clinton Castle, Brian Huschle, Colleen Kukowski, Curtis Zoller, Danika Braaten, Jeffery Laskowske, Kari Conner, Lynell Wayne, Sandy Bratvold, Steve Crittenden.

Members Absent: Amanda Johnson, Andrew Dahlen, Bryan Berger, James Jesme, Jesse Adkins, Kasandra Klinkhammer, Kent Wagner, Mary Fontes, Shannon Boen, and Tyler Beckman.

1. **Injury Report:** There were no recordable and one non-recordable injuries to report.
2. **Safety Training Update:**
 - a. GHS training deadline to get everyone to complete was December 1, 2013. **Action Item:** All employees are to complete all safety trainings by June 30, 2014.
3. **Campus Closures:** A discussion was held about how to make sure all students are notified of campus closures. **Action Item:** Becky Lindseth will take to Stacey Hron about other options.
4. **McNeil Safety Inspection Schedule:** The East Grand Forks campus will be on January 22, 2014. The Thief River Falls main building along with Aerospace will be on January 24, 2014. **Action Item:** Kelly from McNeil will work around the instructor's schedules. Julie will report on the inspection results at the February meeting.
5. **Next Meeting will be on February 21, 2014 in Rooms 290/735/AC13B**