

NCTC Safety Committee Minutes

March 17, 2015

12:00 – 1:00 p.m.

Room's 149/601/AV_AC13

Members Present: Julie Fenning, Bob Gooden, Amanda Johnson, Brian Huschle, Colleen Kukowski, Danika Braaten, Kari Conner, Lynell Wayne, Mary Fontes, and Sandy Bratvold.

Members Absent: Becky Lindseth, Clinton Castle, Andrew Dahlen, Bryan Berger, Curtis Zoller, James Jesme, James Retka, Jesse Adkins, Michaela Current (Student Senate), Kent Wagner, Lisa StMichel, Shannon Boen, and Tyler Beckman.

1. **Injury Report:** No recordable or non-recordable injuries to report.
2. **Employee Right to Know Training:** An update was given by Kari Conner and Amanda Johnson on the new Employee Right to Know training. A short presentation was given on what the new training will look like and what will be included in the August rollout. Updates will be provided as new information becomes available.
3. **Fire Drill:** A recap of the February fire drill was given by Bob Gooden and Clinton Castle. Bob reported that everything went well on the EGF campus. Clinton reported that facilities is working on the speakers for the nursing classrooms and lab to hear the overhead announcements.
4. **EGF Healthy Campus Meeting:** An update was given by Colleen Kukowski on the EGF Healthy Campus. Due to busy schedules of the interested employees, the Healthy Campus group will have a meeting on April 20, 2015 to discuss the goals for the group, ideas, and set a meeting date. Updates will be provided as new information becomes available.
5. **Safety Web Page:** A discussion was held on the content and design of the new safety web page. Julie Fenning is working with the marketing team to get the safety web page up and running. Updates will be provided as new information becomes available.

6. **CLMI Training:** Julie Fenning gave a CLMI safety training update. Julie has entered many of the safety course into CLMI. However, there are still a few courses that must be converted. In addition, Julie plans to have all the course in CLMI by August.
7. **Items from Committee:** No items to discuss.
8. **Next Meeting: April 21, 2015 in room 149/601/ AV_AC13**