

NCTC Safety Committee Minutes

Tuesday, October 27, 2015

1:00 – 2:00 p.m.

Room's EGF 290/ TRF 662 /AC13B

Members Present: Julie Fenning, Brian Huschle, Shannon Jesme, Clinton Castle, Bryan Berger, Sandy Bratvold, Amanda Johnson, Kari Conner, Danika Braaten, Michaela Current (Student Senate), Kent Wagner, Mary Fontes.

Members Absent: Andrew Dahlen, Bob Gooden, Colleen Kukowski, Curtis Zoller, Lynell Wayne, Mike Curfman, James Jesme, James Retka, Jesse Adkins, Lisa StMichel, and Shannon Boen.

1. **Injury Report:** No recordable or non-recordable injuries to report.
2. **Signage:** Clinton provided an update on the signage for the exterior of the building. He is going to connect with Bob and order similar signage. Because the sign material is vinyl, they will be installed when the temperature permits.
3. **October Fire & Lockdown Drill Feedback:** Committee members shared feedback on the fire and lockdown drills. **ACTION ITEM:** Julie will collect information and send out to employees and students and begin implementing recommendations as budgets allow.
4. **Behavioral Intervention Team (BIT)** – Mary shared that sexual assault training is now going to be required for all students as well as employees. Julie shared that the system office is working on creating the course in D2L and enrolling all students. More discussion will need to take place when we are ready to implement.
5. **MnSCU Hazardous Waste Visit** – Julie provided an update on the hazardous waste audit. The final report will be sent to President Bona in the next couple weeks. **ACTION ITEM:** Julie will share the report with the safety committee upon receipt.
6. **Healthy Campus:** Mary Fontes provided an update on the recent activities of the Healthy Campus committee.
7. **Next Meeting: Tuesday, November 24, 2015 rooms TRF 662/ EGF 301/ AC 13B**