

# NCTC Safety Committee Mintues

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Tuesday, June 28, 2016

1:00 – 2:00 p.m.

Room's EGF 290/ TRF 601 /AC13B

**Members Present:** Cory Feller, Shannon Jesme, Bob Gooden, Clinton Castle, Brian Huschle, Colleen Kukowski, Kari Conner, Sandy Bratvold, Curtis Zoller, and Lisa StMichel.

**Members Absent:** Amanda Johnson, Bryan Berger, Abdul Chamma, Michaela Current (Student Senate), Lynell Wayne, Mary Fontes, Mike Curfman, Andrew Dahlen, Danika Braaten, James Jesme, and Shannon Boen.

1. **Injury Report:** No recordable or non-recordable injuries to report.
  - a. **Work-study Safety Group:** An update was given on the work-study safety meeting held on June 6, 2016. A decision was made to work with IT to have a Work-study GroupLink Ticket Template. This template would be filled out by the work-study supervisor to notify Finical Aid and the Safety Officer of student employment start / end dates. Finical Aid is also working with IT to put the student employment, work-study, applications online.
2. **MNSCU Loss Control Visit:** An update was give on the MNSCU Loss Control Visit that took place on the East Grand Forks campus on May 25, Thief River Falls and Aerospace campuses on May 26, 2016. There were no major findings. The Final report will be coming soon. All findings will be put into GroupLink Tickets and we have 30-60 days to complete the items.
3. **Items from Committee:** None at this time.
4. **July Meeting:** was cancelled due to lack of agenda items.
5. **Next Meeting: August 23, 2016** Rooms TRF 461B/ EGF 290 / AC 16