

# NCTC Safety Committee Minutes

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Tuesday, January 23, 2018

1:00 – 2:00 p.m.

Room's EGF 290/ TRF 662 /AC16

**Members Present:** Amanda Johnson, Brian Huschle, Bob Gooden, Cory Feller, Clinton Castle, Colleen Kukowski, Curtis Zoller, Lisa Anderson, Lynell Wayne, Mary Fontes, and Mike Curfman.

**Members Absent:** Abdul Chamma, Andrew Dahlen, Danika Braaten, Kari Conner, Sandy Bratvold, Shannon Jesme, and Shannon Boen.

1. **Injury Report:** NCTC had one (1) non-recordable injury to report.
2. **Fire Drill, Feedback:** The last fire drill was Jan. 17, 2018 @ 10:45 a.m. All the speakers are up and working at Aerospace. **ACTION ITEM:** NCTC employee's and students need 100% participation. Employees please remind students to use the closest exit.
3. **MNSCU Safety Perception Survey (SPS) results update:** The data collection for this report began in April 2017, and was completed within the fiscal year. The survey will be administered again in fiscal years 2019.
4. **Items from Committee**
  - a. AED Defibrillator: It was suggested that the location of the AED Defibrillator be added to the campus map. **ACTION ITEM:** Provide training for employees to use the AED Defibrillator.
5. **Next Meeting: Tuesday, February 27, 2018 Rooms TRF 662/ EGF 290 / AC 16**