

## NCTC Safety Committee Minutes

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Tuesday, April 27, 2021

1:00 – 2:00 p.m.

Zoom Room

**Members Present:** Clinton Castle, Michelle Benitt, Cory Feller (Chair), Mary Fontes, Bob Gooden, Amanda Johnson, Colleen Kukowski (recorder), Brian Larson, Melissa Marcott, Jason Pangiarella, and Lynell Wayne.

**Members Absent:** Abdul Chamma, Andrew Dahlen, Brian Huschle, Shannon Jesme, Shamani Shikwambi, Danika Johnson, Kristel Kizer, DeLoris Larson, Stephen Nelson, Jodi Stauss-Stassen, and Curtis Zoller.

1. **Injury Report:** There was one non-recordable injury to report.
2. **Property damage / Working Conditions:** NA
3. **ELM Training:** An update was given regarding the ELM training. There are a few employees that still need to complete the required trainings. Employee and their supervisors will receive a reminder email. **ACTION:** All training due by May 7, 2021
4. **COVID-19:** An update was given regarding the number of COVID cases. Northland Community and Technical College has reported one to four student cases a week and averaged one employee case a week. County wide cases are as follows: Pennington 26/ 10,000 and Polk 41/ 10,000. **ACTION:** Vaccines are available for individuals to receive.
5. **Drill Schedule:**
  - a. **Tornado Drill:** An update was given on the tornado drill held on Thursday, April 15, 2021. There were issues with the message and how it came over the speakers on all locations. **ACTION:** Facilities will work on this and conduct tests.
  - b. **Fire Drill Schedule:** Next drill will be in the Summer Semester: June 1/2, 2021 PM
6. **Items from Committee:**
  - a. **Bike and Walking Path Signs:** A discussion was held regarding the signage on bike and walking paths. Northland received a local grant to add three large signs stating the starting points and distance of each route. In addition, each path will have a ¼ mile marker along with vehicle crossing signage. We also received approval for two to three sitting benches along the paths. **ACTION:** Northland will be adding pet waste stations to the path. A discussion will be held regarding you will be responsible for maintaining the stations.

- b. MNOSHA Visit:** An update was given regarding the MNOSHA site visit. Northland is working on getting a visit set up for MNOSHA to make a site visit. In addition, the new MinnState Safety Director is planning a walk through of each campus.

**7. Upcoming Meeting Items:**

- 8. Next Meeting:** Tuesday, September 28, 2021 via zoom