

NCTC Shared Governance Council Meeting
May 27, 2004
Blue Moose Restaurant, East Grand Forks
12 Noon

Present: Kim Philipp, Dan Sponsler, Norm Hals, Faith Rud, Kathy Olson, Dorinda Sorvig, Mary Dyrud (substitute for John Doppler), Mary Fontes, Barb Weber, Dan Edman, Barb Forrest, Bonnie Andrys, Linda Samuelson, Orley Gunderson, Kent Hanson, Jim Strandlie, Steve Alston.

Additions to Agenda: Construction Electrician Replication, and "The Dialogue".

Student Life/Academic Issues: TRF faculty responded to administration's request to discuss the issue of some faculty not giving students alternative exam dates or coursework, in order to participate in various student life activities. Faculty chose to leave this issue in administration's hands, since it appeared to be occurring on a limited basis. Administration stated they plan to obtain information from other colleges that have develop processes to handle this type of issue. Resolved.

Class Size: Per faculty's request, administration provided a written rationale to their response regarding class size. Faculty will bring the rationale to their membership. Resolved.

2004-05 SGC Meeting Schedule: Proposed dates were accepted by both parties. Locations for the meetings are subject to change, and will be revised if a second summer meeting is scheduled in TRF. Resolved.

TRF Counselor Position: Administration reported they plan to move the TRF counselor position into the MSCF bargaining unit. Faculty expressed concern about the ratio of students/counselor compared to other colleges of similar size. Administration stated they intend to fill the counselor vacancy at EGF. Resolved.

EGF Division Chairs: EGF submitted a new proposal for Division Chairs for 04-05. Following a lengthy discussion, administration requested to caucus to prepare their response. Administration requested that faculty come back with a unified agreement (from both campuses) that would indicate to administration that they supported the structure proposed for the 04-05 academic year that would not have a negative impact on the TRF campus structure for dept. heads/division chairs. Faculty then caucused and reported that the SGC had agreement to stay with the current structure at TRF for the year, and agreed to support each other's proposals. Kent Hanson and Dan Sponsler will meet and finalize the EGF Division Chair compensation information by June 1st. Kent Hanson will also work with Jim Strandlie on a plan for the TRF Liberal Arts faculty. Resolved.

State Statute on Degrees, Diplomas & Certificates: Administration responded to faculty's concern about NCTC not offering diplomas and certificates in each technical

education program, as stated in Minnesota State Statute 136F.32. Administration is seeking guidance from MnSCU on this issue. Administration reported that many other colleges are not in compliance with this statute. They also noted that this statute conflicts with the Higher Learning Commission's guidelines. Administration will report their findings at the next meeting. Not Resolved.

PSEO Classes at Lincoln High School-TRF: Administration and faculty discussed the concern that the University of Minnesota-Crookston plans to offer college-credit courses at Lincoln High School, taught by LHS faculty. Administration reported on a recent meeting held with LHS administration to discuss concerns, alternatives, and the possibility of working with NCTC instead of UMC. The main concern that LHS has with our current relationship for PSEO students is the cost to the district, as well as the desire to keep their students on their campus. NCTC administration agreed to match the financial agreement LHS has negotiated with UMC. Concerns were discussed regarding the qualifications of the LHS faculty to teach college-credit courses in Psychology, Anatomy and Physiology, and Spanish. NCTC will need to hire NCTC faculty mentors to work with the LHS faculty to ensure academic standards and quality is met. It is unknown how many LHS students will choose to take these courses at LHS, or will prefer to take them at NCTC.

Faculty supported administration in their decision to do whatever is necessary to start teaching courses at LHS. Administration agreed to evaluate this arrangement per semester. Resolved.

NCTC Mission and Vision Statements: Faculty supported the proposed Mission and Vision Statements as follows:

Mission Statement: Northland Community and Technical College is dedicated to creating a quality learning environment for all learners through partnerships with students, communities, businesses, and other educational institutions.

Vision Statement: Northland Community and Technical College will be widely recognized as a progressive leader in community and technical college education responsive to the needs of our learners through the use of partnerships, innovation and technology.

Length of Class Periods: Faculty noted that the length of class periods differed between campuses. (TRF @ 50 min.; EGF @ 55 min.). Administration stated that this issue could be addressed next year before the 05-06 class schedules are developed. Will be discussed at a future meeting.

Construction Electricity Replication: Administration reported that plans were being put in place to replicate this program at the TRF airport campus. The advisory committee for this program met on May 26th and fully endorsed the replication. The program will be limited to 20 students for the first year of the program. There is a current waiting list of 48 students. For the second year, resources will be needed to fully equip the program, and hire additional faculty (one for first year, two for second year). Administration

thanked faculty members Dan Edman and Curt Peders for their enthusiasm and expertise in pursuing the replication of the program. Resolved.

“The Dialogue”: Steve Alston reported on a professional development program that is being planned at the EGF Campus on July 8-9 dealing with building communities. A mailing to all employees will be developed. The program needs a minimum of 12 and a maximum of 24 participants to be offered. Faculty will be paid a \$100 stipend for participating.

Policy Review: Faculty offered a few suggestions for changes to the proposed policies. Resolved.

Strategic Plan Update: Administration reported they were meeting later that day to discuss the next steps in the planning process.

NCA Update: Administration reported that faculty representatives will be meeting in early June to develop the required report due in July. They will have assistance from Karen Solomon of the Higher Learning Commission throughout the development.

Budget: Administration reported that Dennis Paesler is working with the supervisors and Deans to develop the 04-05 budget. If there are any concerns about the budget once it is developed, an SGC meeting will be called to discuss the concerns.

Pre-Service Workshop: It was noted that plans were being made to have a joint campus day on August 18 in EGF, and separate campus activities on Aug. 19.

Meeting adjourned at 2:30 p.m.

Kim Philipp
TRF-NCTCF President

Dan Sponsler
EGF-NCTCF President

Dr. Orley Gunderson
President