

Shared Governance Council
June 21, 2005
TRF, Room 515, 9:30 a.m.

Members Present: Linda Samuelson, Dan Sponsler, John Doppler, Diane Drake, Danie Packard, Roger Peterson, Al Shervold, Barb Forrest, Kent Hanson, Jeff Thomas. Guest - Dennis Paesler.

Old Business:

ITV Procedures Manual: No progress had been made since the April meeting. This topic will be placed on the October agenda for the next update or to finalize. Not Resolved.

Faculty Evaluation: No progress had been made since the April meeting. This topic will be placed on the October agenda for the next update or to finalize. Not Resolved.

Organizational Chart: Faculty raised questions about who is second in command in the absence of the President. The current chart does not indicate that, since the Vice Presidents and the Provost appear to be on the same level on page 1. Administration will address faculty's concerns and revise the chart to clarify the chain of command. Not Resolved.

On-Line Class Size: TRF faculty stated they were not in agreement with the proposed 25 maximum class size as proposed by administration at the April meeting, since the proposal had not been brought to Shared Governance by the committee working on this topic. At the TRF faculty meeting in May, faculty voted to remain at 24 as a maximum class size. This topic will be placed on the October agenda to receive an update from the committee. Not Resolved.

New Business:

Pre-Service Agenda Items: Administration distributed a draft list of agenda items being considered for the Pre-Service Workshop on August 16-17. Barb Forrest suggested adding another topic: Empowering vs. Enabling Students. Kent asked her to research the possibility of securing a speaker for this topic. Administration will distribute the final agenda once it is finalized. Resolved.

Management Faculty Evaluation: Administration distributed a proposal developed by management faculty and their Dean of an evaluation process and tool for evaluating management education faculty. A professional development component needs to be added. Faculty were asked to review it and submit comments or suggestions at the next meeting. Not Resolved.

2005-06 Meeting Schedule: A proposed schedule of meeting dates was reviewed, discussed, and accepted. The meetings are scheduled the second Thursday of each

month, with faculty pre-meetings set for 1 p.m., and Council meetings at 2 p.m., on alternating campuses. Resolved.

Communications on Budget: Faculty requested having the same timelines for each campus for communicating information to faculty of annual equipment and supply budgets. This communication will be handled through Division Chair meetings. Resolved.

On-Going Reports:

Budget: Dennis Paesler reviewed the FY05 budget, indicating a projected ending balance of \$47,247. He presented current budget assumptions for FY06, projecting a surplus of \$95,698 at year-end (including a 6% increase over FY05 tuition rates). The FY07 budget assumptions include no increase in state appropriations, a projected 4% increase in tuition, and a projected year-end deficit of \$252,945. A suggestion was made on possible strategies to reduce the number of uncollectible tuition by being pro-active in assisting students in the financial aid application process. Another suggestion was made on how to cut facility heating/cooling costs. Resolved.

Next meeting: Thursday, September 8 at 2 p.m. at EGF Campus, with a faculty pre-meeting at 1 p.m.