

Shared Governance Council Minutes
October 13, 2005
TRF Campus, Room 117

Present: Linda Samuelson, Dan Sponsler, Diane Drake, John Doppler, Danie Packard, Tony Sorum, Pam Schorsch, Mary Novak, Barb Forrest, Jim Davis, Kent Hanson, Jeff Thomas, Mike Normandin. Guest: Dennis Paesler

ITV Procedures Manual: Administration distributed a draft copy of a handout developed by the committee and asked for feedback from faculty on any additional information needed. Not Resolved.

Faculty Evaluation: A process developed by a committee of faculty and administration was shared. It is the goal to implement the process in spring semester 2006. Faculty will respond at the next meeting. Not Resolved.

Organizational Chart: Administration presented a draft revised chart for college administration. Questions were addressed and if any changes are made by administration, they will share it again with the Council. Resolved.

Class Sizes: Administration presented a revised report of class caps for Liberal Arts courses. Discussion was held. A final decision on class caps must be made by the December meeting. New courses still need to be added to the list. The deans will distribute a revised list to faculty presidents at least one week prior to the next meeting. Not Resolved.

Test Proctoring: For the EGF Campus, a temporary employee is handling the test proctoring, on a 2-week trial basis. This position would be supported by student technology fees. Not Resolved.

2006-07 Academic Calendar: A draft calendar was reviewed and discussed. Distance education start dates need to be added. Faculty accepted the calendar and the Student Senates will be given the opportunity to review before administration finalizes and distributes. Resolved.

Reporting No-Shows: Tabled until November 10th meeting.

Presidential Search: Kent Hanson reported on the first committee meeting. The goal is to identify three finalists by March 1st. The Office of the Chancellor has hired a search consultant from ACCT to assist in the search. The next committee meeting is on November 4th. Faculty requested this topic be an on-going agenda item.

Speakers Bureau: Kent Hanson reported that Brian Huschle is drafting a proposal to establish a speakers bureau for the college. Kent will keep the Council informed of the progress.

Cross-Campus Instructor Contact/Resources: Faculty expressed concern that some faculty teaching on the opposite campus from which they are based are encountering obstacles such as lack of classroom supplies, phone and computer access, etc. The deans will visit with any faculty who have expressed difficulties and resolve any issues. Resolved.

Policy Review: Administration presented the following draft policies and procedures: Policy Development, Employee Use of E-mail, Student Use of E-mail. (First reading). Faculty will provide feedback at the second reading. Not Resolved.

Budget: Per faculty's request, Dennis Paesler presented a summary of revenues and expenditures for the Center for Outreach and Innovation (COI). COI projects a budget surplus of \$26,027 for FY06. Dennis stated that the current projected general fund surplus is \$17,190, based on 2,725 FYE's. We will receive \$230,000 less in state appropriations in FY07.

Lay-Offs: Kent Hanson reported on the possibility of one or two faculty lay-offs this fall.

Meeting adjourned at 3:30 p.m.

Linda Samuelson
MSCF-TRF Faculty Pres.

Dan Sponsler
MSCF-EGF Faculty Pres.

Dr. Jim Davis
Interim President