

Shared Governance Council
February 9, 2006
TRF Campus, Room 117

Present: Linda Samuelson, Norm Hals, Diane Drake, Kevin Stuckey, Roger Peterson, Danie Packard, Tony Sorum, Barb Forrest, Kate Schmalenberg, Al Shervold, Jim Davis, Kent Hanson, Mike Normandin, Jeff Thomas.

Additions to Agenda: Late Registrations; Feb. 21 In-Service Agenda.

Old Business:

Clinical/Internship Workloads: Faculty responded to administration's interpretation of the MSCF contract regarding rounding of credits. Faculty requested administration consider an alternative method to the contract by rounding to the nearest 10th of a credit. Administration requested faculty submit their proposal in writing so they can consult with MnSCU on a final decision. Not Resolved.

Maximum Class Sizes: Administration shared a document containing the faculty responses/suggestions to the class size list. An electronic copy will be forwarded to the faculty presidents. Administration will provide their response to faculty suggestions at the March meeting, and faculty will respond at the April meeting. Not Resolved.

College Award for Excellence Committee: Committee membership to date is as follows: Faculty: Terry Wiseth, Kevin Stuckey, Brian Huschle, 1 TBA (EGF); Administration – Mike Normandin, Kent Hanson, Jeff Thomas, and Becky Holthusen. The committee will meet prior to the March 9th SGC meeting. It was suggested that the committee develop a timeline and process for faculty to submit proposals at their first meeting. Resolved.

Emeritus Faculty Committee: Committee membership is as follows: EGF: Bonnie Andrys, Barb Weber, Denny Wierima, Mary Fontes, and Mike Normandin; TRF: Terry Wiseth, Roger Peterson, Diane Drake, Dennis Bendickson, and Becky Holthusen. The committee will meet to review nominations from employees after the March 1st deadline. Resolved.

Late Registrations: The Council discussed the development of practices to enhance early registrations for returning students. It was noted that on Feb. 21, the Student Services Division will be discussing the strategies that were proposed by faculty at the January SGC meeting. Resolved.

February 21st In-Service Agenda: Administration shared a final agenda for the workshop. Faculty inquired about the cost of the presenter. Administration reported that the speaker fee is \$1500 plus travel expenses. Resolved.

Policies: The following policies/procedures were accepted at second reading:

1) International Student Admission, 2) Fundraising, 3) Speakers' Bureau, 4) Student Rights and Responsibilities. First Reading policies: Faculty suggested a name change to the Sexual Violence Policy/Procedures.

Budget: Dennis Paesler reported we were currently 29 FYE down from the budget estimate. Dr. Davis reported he would release \$60,000 for equipment purchases at this time. The Deans will work with Division Chairs on determining equipment priorities. Resolved.

Next Meeting: March 9, 2006 at EGF Campus, Room 106 @ 2 p.m., with faculty pre-meet at 1 p.m. in the same room.

Cindy Cedergren, Recorder