

Shared Governance Council Minutes
Thursday, March 9, 2006
EGF, Room 106, 2 p.m.

Present: Linda Samuelson, Dan Sponsler, Norm Halsa, Roger Peterson, Danie Packard, Pam Schorsch, Mary Lou Novak, Barb Forrest, Al Shervold, Jim Davis, Kent Hanson, Jeff Thomas.

Clinical/Internship Workload: Administration requested that the faculty be consulted to make sure they are in agreement with the proposal to assign actual credits for clinicals and internships (contrary to the MSCF Contract that states that credits should be rounded to the nearest half-credit). Faculty presidents will respond to President Davis within one week after spring break. Not Resolved.

Maximum Class Sizes: Administration distributed a chart of all college courses, with the proposed class sizes, after taking faculty suggestions under advisement. Additional changes were made at the meeting, and faculty asked if the courses could be listed as “college” courses, rather than specific campus courses. Requested changes will be made to the chart and sent to the faculty presidents. Not Resolved.

College Award for Excellence: Administration reported that the committee had met and a proposed process and timelines were distributed. The following questions were raised: 1) Would funds be set aside for each of the proposal deadline dates and would faculty be informed if the funds are already dispersed; and 2) Does a faculty member need to resubmit their proposal if it is not approved the first time it is submitted. The committee will discuss these questions and inform the faculty. Not Resolved.

Calendar Committee/Final Exam Schedule: Faculty recommended that the calendar committee be asked to develop the final exam schedule every year. Concerns were raised that the spring semester final exam schedule had not been released yet. Cindy Cedergren was asked to arrange a meeting of the committee, to include the AASC co-chairs, to develop the college-wide final exam schedules for 06-07. The TRF Academic Affairs office will release the Spring 06 Final Exam Schedule soon. Not Resolved.

Faculty Internship Committee: Per MSCF contract, the Shared Governance Council and the College President need to jointly appoint a committee to determine eligible applicants for faculty internships. Faculty presidents will submit names of two faculty representatives from each campus to the President’s office by March 24th. Jeff Thomas was appointed as the administrative representative. Not Resolved.

Developmental Education Committee: Administration reported they want to establish a Developmental Education Committee (to report to the AASC), for the purpose of enhancing and continuously improving the developmental education courses, policies and practices to increase student success. Membership would be (3) faculty from each campus, (2) learning services coordinators, (2) support staff from each campus, and (1) academic dean. Faculty presidents will submit names of interested faculty to Kent

Hanson by March 24th. Mike Normandin was appointed as the administrative representative. Not Resolved.

Policies:

First Reading: Minor changes were recommended to #7037P Sensitive Items and #2090 Drop/Add, Withdrawal & Refund, and #3390 Low Enrollment policies.

Second Reading: Accepted: #7022 & 7022P Accounts Receivables, #1080 & #1080P Sexual Violence. Name of #2086 & 2086P Drop for Non-Payment was changed to "Registration Cancellation for Non-Payment".

Budget: Faculty had questions about remaining equipment funds for FY06 and the equipment budget for FY07. Administration reported that FY07 budget information will be available at the April SGC meeting.

Information: The new college president will be announced and introduced at each campus on March 24th (date was later changed to March 23).

Dan Sponsler reported that automatic defibrillators were ordered for each campus, and training for employees will be conducted by faculty who are currently trained. Policies and maintenance procedures for the machines will need to be developed.

Next meeting: Thursday, April 13, 2005 at 2 p.m. in TRF, Room 117. Faculty pre-meet at 1 p.m. in same room.

Meeting adjourned at 3 p.m.