



**Minnesota
STATE COLLEGES
& UNIVERSITIES**

Higher One FAQs

1) Why Higher One?

Higher One was chosen by Minnesota State Colleges and Universities in a public Request for Proposal process after a successful pilot at North Hennepin Community College (NHCC) that was well received by students and staff. Higher One was the unanimous choice of the committee and inquiries to other schools that have chosen them have elicited very positive feedback. MnSCU has a master contract with Higher One which is optional for each college and university to participate. It is recommended that each college and university consult with students and staff, consult with NHCC students and staff, and weigh all the evidence on whether Higher One is the right fit for each institution.

2) What are the user fees I have heard others talk about?

Higher One's OneAccount can be used at *no cost* to students. The account is a comparable product with what many local banks consider a FREE student account. There are fees associated with some additional services that an account holder might select to utilize on occasion. Higher One's website includes advice on how to avoid the fees (see below).

Higher One fee schedule and how to avoid fees: <https://www.higheroneaccount.com/info/outfees.jsp>

How to avoid abandoned account fees:

<http://www.higherone.com/h1banking/avoidAbandonFeeVideo.html>

How to avoid PIN fees: <http://www.higherone.com/h1banking/avoidPinFeeVideo.html>

How to avoid foreign ATM fees: <http://www.higherone.com/h1banking/avoidForeignAMTFeeVideo.html>

3) Do students have to use a Higher One OneAccount?

Students do **not** have to use a Higher One OneAccount. Students have choice (see next question)!

All students will be mailed a "card" that is used to access Higher One's website. The student authenticates their identity and selects a refund preference. If a student is eligible for financial aid but declines to select a refund preference they will automatically be issued a paper check. Students who don't receive financial aid don't have to do anything.

4) What are the refund choices?

The student has a **choice of three options** for refunds: ACH to a personal bank account, direct deposit to a Higher One OneAccount, or a paper check.

5) How is the choice made?

Upon receiving the card in the mail, the student will access the website per instructions sent with the card. The student will enter the 16 digit number to begin the activation process and select their refund choice.

6) What is the Higher One OneAccount?

The OneAccount is a personal FDIC insured checking account with no minimum balance and no monthly fees.

7) How will we get the card?

The card will arrive by mail in a school-branded envelope that contains the card along with instructions on how to activate it online. The card will be mailed to the address on file with the school so it is important that that information be accurate.

8) What if I need to contact Higher One or have a question?

There are a number of ways to contact Higher One. Their assistance website is <https://higherone.custhelp.com/app/home> . There will also be a website established for each school that requests it that will be a resource for students needing assistance or who have questions. Higher One also provides a toll-free customer service phone number specifically for student cardholders which is staffed by trained representatives and is available 8:00 am to 8:00 pm Eastern M-F excluding Federal banking holidays.

9) What is the time frame for implementing Higher One?

Each college/university determines whether or not to use the services offered by Higher One under the MnSCU master contract. If a college/university determines that it does want to utilize Higher One's services, the college/university also determines the timing of when they wish to do so. Higher One recommends that each college or university allow 90 days for implementation.

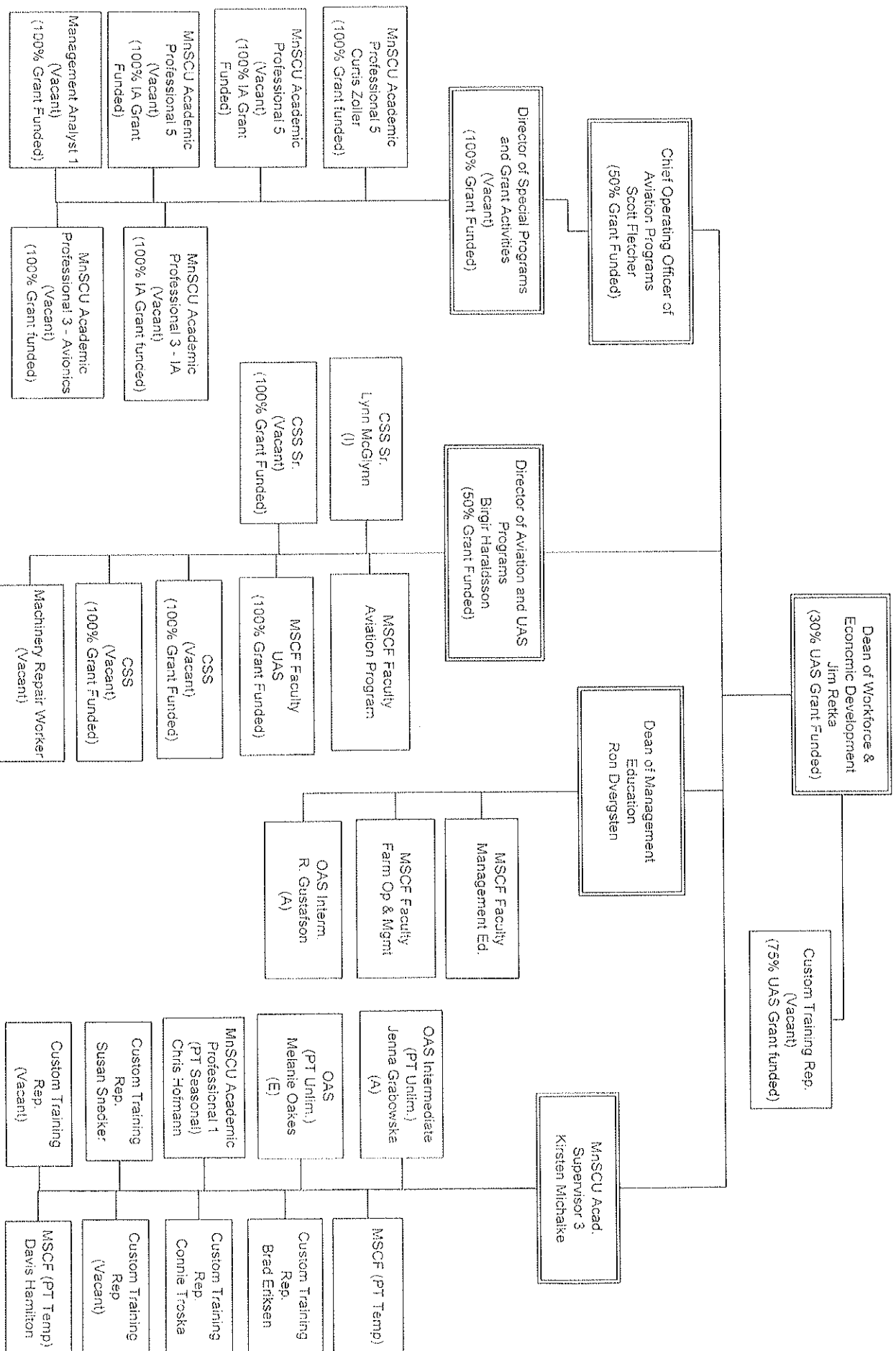
10) Where can students find Higher One financial literacy information?

Higher One's web site can be found at: <http://www.higherone.com/oneforyourmoney/>

11) Will Higher One provide ATM's for my campus and how many?

Each college/university will receive one Higher One ATM free of charge. Additional ATM's provided free of charge will be based on the number of students attending each college/university. There is the opportunity for campuses to lease additional ATM's if they would like a greater number than is provided free of charge.

* Custom Training credit courses are processed through academic affairs and standards council.



<u>Present Cap</u>	<u>Course</u>	<u>Title</u>	<u>Credits</u>	<u>Proposed Cap</u>
25	BLDG 1114	Blue Print Reading I	2	32
25	CVST 1104	Intro Cardiovascular Tech	4	no change
15	CVST 2132	Cardio Pathophysiology	4	14
10	CVST 2210	Cardio Clinical I	3	14
10	CVST 2212	Fund Cardio Tech I	4	14
10	CVST 2214	Fund Cardio Tech II	4	14
10	CVST 2216	Fund Cardio Tech III	4	14
10	CVST 2220	Cardio Clinical II	3	14
10	CVST 2225	Adv Cardiac Skills CVT	1	14
10	CVST 2232	Cardio Clinical III	7	14
10	CVST 2238	Cardio Clinical IV	7	14
35	MATH 1001	Technical Math	3	40
30	PHRM 1001	Fund Concepts of Pharmacy	1	no change
30	PHRM 1002	Pharmacy Calculations	2	no change
30/15	PHRM 2001	Pharmacy Prin / Prac I	4	30/10
30/15	PHRM 2002	Pharmacy Prin / Prac II	5	30/10
30/15	PHRM 2004	Drug Prop / Distribution	3	30/10
15	PHRM 2010	Experiential / Hospital	3	10
15	PHRM 2012	Experiential / Retail	3	10
12/7/2011				

*no change
(2 sections)*

Profit & Loss

June 30, 2011

	FY2011	FY2010
REVENUES		
Fundraising Revenue	\$ 33,615.13	\$ 24,882.30
Investment Income	\$ 293,467.27	\$ 191,511.87
Contributions	\$ 374,107.09	\$ 241,746.38
Other Operating Revenue	\$ 3,351.98	\$ 114.00
TOTAL REVENUE	\$ 704,541.47	\$ 458,254.55
EXPENSES		
Scholarship Expenses	\$ 150,531.38	\$ 166,050.00
Grants	\$ 66,355.80	\$ 50,182.96
Fundraising & Events	\$ 13,569.98	\$ 24,654.27
Operating	\$ 75,190.47	\$ 43,911.71
TOTAL EXPENSES	\$ 305,647.63	\$ 284,798.94
NET INCOME	\$ 398,893.84	\$ 173,455.61

**GENERAL FUND
BUDGET
FY 2012**

	9/12	12/5
REVENUE		
Allocation (Base)	10,034,632	10,034,632
MNSCU Special Allocations		
PALS	23,888	23,888
Access/Opportunity	154,111	154,111
Other State Support		
FBM Priority Funds	17,883	17,883
FBM Funds-Misc		29,500
Centers for Excellence-BSU	35,000	75,444
Centers for Excellence-BSU	4,297	4,297
Tuition \$12,955,018 x 1.04 (tuition incr)	13,069,022	13,069,022
x 0.97 (FYE reduction) = \$13,069,022		
Stimulus Funds		
Tuition Mitigation	-	
Other Revenues		
Tech Fees	646,880	646,880
Indirect Cost Rate-UAS	150,000	150,000
Indirect Cost Rate-FBM Benchmark	2,300	2,300
Indirect Cost Rate-IA		100,000
Misc Income	358,260	358,557
Total Other Revenues (see worksheet 1)	1,157,440	1,257,737
TOTAL	24,496,273	24,666,514
EXPENDITURES		
<u>Personnel</u>		
Faculty	11,727,379	11,727,379
Non-Faculty	6,052,148	5,961,395
Increase in benefits	325,000	325,000
Total Personnel	18,104,527	18,013,774
Nonpersonnel Budgets (see worksheet 2)	5,737,570	6,295,339
Helicopter proceeds	488,336	488,336
	6,225,906	6,783,675
TOTAL	24,330,433	24,797,449
SURPLUS / (DEFICIT)	\$ 165,840	\$ (130,935)
Cash to Accrual	(500,000)	(500,000)
Estimated Net Income/Loss	<u>\$ (334,160)</u>	<u>\$ (630,935)</u>

Misc. Income Worksheet 1

CC	Cost Center	Obj Code	Current Budget	MTD Actual Rev	YTD ACTUAL_AM	BALANCE
100001	Prior Years' Tuition	9166	-	-	-	-
100003	Admin. Program Cost Allowances	9155	7,000.00	-	375.00	6,625.00
100006	Technology Fees	9152	646,880.00	1,498.67	316,902.91	329,977.09
100006	Technology Fees	9218	-	-	13,831.15	(13,831.15)
100006	Technology Fees	9375	-	-	2.00	(2.00)
100009	Misc Income	9199	-	-	20.00	(20.00)
100009	Misc Income	9218	-	-	3,031.50	(3,031.50)
100009	Misc Income	9795	-	-	2.57	(2.57)
100009	Misc Income	9799	15,000.00	-	2,425.00	12,575.00
100010	Application Fees	9165	40,000.00	300.00	15,573.05	24,426.95
100022	Music Fee	9151	10,000.00	-	5,400.00	4,600.00
100026	Late/Pymnt Plan Fees	9166	30,000.00	770.36	7,573.07	22,426.93
100026	Late/Pymnt Plan Fees	9176	-	150.00	7,963.49	(7,963.49)
100030	Lap Top Fees	9191	-	-	75.00	(75.00)
100034	Student Liability Fees	9151	7,000.00	-	1,111.50	5,888.50
100042	DOT Fees CVO Program	9151	2,000.00	101.50	913.50	1,086.50
100046	Rent-Workforce	9394	50,543.50	-	21,315.00	29,228.50
100067	DIFF-RN Nusing-ATI	9151	-	-	(3,194.50)	3,194.50
100070	DIFF-PN Predictor Test Charges	9151	-	-	(563.73)	563.73
100070	DIFF-PN Predictor Test Charges	9799	-	-	200.00	(200.00)
102011	Tuition FY 2011	9179	-	-	60.00	(60.00)
102011	Tuition FY 2011	9199	-	-	325.00	(325.00)
102011	Tuition FY 2011	9799	-	-	916.70	(916.70)
102012	Tuition FY 2012	9179	-	-	780.00	(780.00)
102012	Tuition FY 2012	9199	-	-	75.00	(75.00)
111000	AD Nursing Faculty	9851	-	-	135.00	(135.00)
111063	Biology	9851	-	-	10.00	(10.00)
111399	Nursing Administration ADN	9403	-	-	2,000.00	(2,000.00)
112028	Architectural Technology	9363	-	-	6.67	(6.67)
112052	Auto Body-Resale	9373	30,000.00	942.00	9,418.25	20,581.75
112052	Auto Body-Resale	9375	-	30.00	283.47	(283.47)
112075	Auto Technology-Resale	9373	6,750.00	195.55	1,799.30	4,950.70
112075	Auto Technology-Resale	9375	-	6.00	163.00	(163.00)
112097	Aviation	9394	-	-	75.00	(75.00)
112097	Aviation	9799	-	-	5,625.00	(5,625.00)
112097	Aviation	9851	-	-	1,588.05	(1,588.05)
112165	Massage Therapy Resale	9373	2,000.00	-	-	2,000.00
112212	Practical Nursing	9851	-	-	45.00	(45.00)
112304	Welding	9702	-	-	4,623.00	(4,623.00)
113357	DIFF-FBM Analysis	9151	-	4,623.00	136.32	(136.32)
113374	FBM Benchmark	9402	-	19.17	-	14,716.55
113389	Farm Management Special Projec	9300	14,716.55	-	-	14,716.55
113389	Farm Management Special Projec	9402	57,000.00	-	5,500.00	51,500.00
113389	Farm Management Special Projec	9851	-	-	875.00	(875.00)
114030	Test Proctoring	9199	-	-	100.00	(100.00)
114033	New Student Assessment	9199	-	25.00	767.50	(767.50)
114035	GED Testing	9199	1,500.00	10.00	560.00	940.00
114037	Background Checks Students	9199	750.00	-	-	750.00
114176	Center of Excellence E-Tech Proje	9182	18,000.00	40.00	8,060.00	9,940.00
114178	Center for Excellence-Faculty	9182	4,297.00	-	2,547.20	1,749.80
115000	Registration & Records	9367	-	-	12,000.00	(12,000.00)
115030	Dean of Student Development	9199	-	-	1.90	(1.90)
			-	-	5.00	(5.00)

Misc. Income Worksheet 1

CC	Cost Center	Obj Code	Current Budget	MTD Actual Rev	YTD _ACTUAL_ AM	BALANCE
115035	Recruiting	9367	-	-	50.00	(50.00)
115103	Transcript Fee	9199	14,000.00	65.00	5,767.00	8,233.00
116000	Business Office	9814	-	-	(96.67)	96.67
116000	Business Office	9851	-	-	-	-
116001	Investment Income	9501	20,000.00	-	18,232.21	1,767.79
116021	Logistical Services	9375	-	-	23.00	(23.00)
116030	Marketing Aviation	9851	-	-	56.00	(56.00)
116039	Plant Operations-TRF	9799	-	-	38.40	(38.40)
116042	Postage & Freight-TRF	9367	-	-	34.35	(34.35)
116083	Facilities Usage	9394	-	-	250.00	(250.00)
116200	Managed Printing	9799	-	-	451.60	(451.60)
116201	Managed Printing Offset	9375	-	-	702.15	(702.15)
117010	Indirect Cost	9803	152,300.00	-	46,644.68	105,655.32
254021	Technology Fee - EGF	9152	-	-	-	-
254021	Technology Fee - EGF	9375	-	35.00	2,312.03	(2,312.03)
323821	Gen Ed-Math	9174	-	-	210.00	(210.00)
330723	Sim Lab	9799	-	-	10,000.00	(10,000.00)
332021	Occupational Therapy Assistant	9151	-	-	75.00	(75.00)
351021	Auto Mechanics	9373	-	-	493.92	(493.92)
351121	Auto Mechanics Resale	9373	20,000.00	-	1,806.03	18,193.97
351121	Auto Mechanics Resale	9375	-	-	338.62	(338.62)
354521	Comm Vehicle Operation	9316	5,000.00	150.00	675.00	- 4,325.00
451021	Registration/Records	9199	-	-	20.00	(20.00)
451021	Registration/Records	9799	-	-	39.85	(39.85)
451421	GED EGF Testing	9199	1,000.00	1,305.63	2,935.63	(1,935.63)
453521	Plant Operations-EGF	9394	2,000.00	-	50.00	1,950.00
453721	Vehicle Fleet-EGF	9803	-	-	24,000.00	(24,000.00)
			1,157,737.05	10,266.88	519,901.99	637,835.06
			646,880.00	tech fees		
			152,300.00	indirect		
			358,557.05			

Non-Personnel Exp. Worksheet 2

		Nonsalary				
		Beg Budget Amt	Curr Budget Amt	Encum Amt	Ytd Actual Amt	Balance
163821	MSCF Prof. Development	26,700.00	27,381.00	0.00	0.00	27,381.00
164121	Center for Teaching and Learning	1,000.00	1,000.00	0.00	0.00	1,000.00
254021	Technology Fee - EGF	152,507.00	151,507.00	10,665.89	129,986.17	10,854.94
300721	Library-Media Center	26,840.00	26,840.00	17,471.57	6,919.39	2,449.04
330121	EGF Faculty Travel-Budget Only	8,000.00	8,000.00	0.00	810.34	7,189.66
330151	Dean of Academics - EGF	15,000.00	15,000.00	249.00	2,094.53	12,656.47
454021	ITS - EGF	8,800.00	8,800.00	135.00	3,635.71	5,029.29
100006	Technology Fees	123,100.00	114,895.00	24,670.36	57,390.95	32,833.69
111399	Nursing Administration ADN	13,625.00	13,625.00	0.00	9,814.56	3,810.44
113300	Regional Management Admin	14,080.00	14,080.00	350.00	1,276.41	12,453.59
113371	FBM-Curr & Prof Development	17,343.33	17,343.33	11,760.00	3,240.00	2,343.33
113372	FBM-PEP Account	2,726.08	2,726.08	1,000.00	254.73	1,471.35
113373	FBM Task Force Account	20,104.00	20,104.00	0.00	0.00	20,104.00
114009	IT Dep't Enterprise Fund Projects	104,338.00	104,338.00	14,056.50	0.00	90,281.50
114014	IT Dep't	26,400.00	26,400.00	267.13	12,705.50	13,427.37
114015	College wide IT annual agreements	29,480.00	29,480.00	0.00	28,426.39	1,053.61
114017	ITS Intercampus Travel	2,640.00	2,640.00	0.00	815.97	1,824.03
114049	ITV	22,000.00	22,000.00	6,394.00	14,549.00	1,057.00
114077	Library Supplies	35,200.00	36,152.87	16,493.69	15,534.83	4,124.35
114079	Library PALS Subscription	23,230.00	23,887.85	0.00	23,887.85	0.00
114084	Multimedia	4,400.00	4,400.00	0.00	150.15	4,249.85
114091	New Technology	52,800.00	52,800.00	10,302.00	14,135.40	28,362.60
114095	Tuition Waiver - State U's	65,000.00	65,000.00	32,957.34	32,042.66	0.00
114100	Faculty Professional Development-MSCF	28,050.41	28,440.00	0.00	3,197.29	25,242.71
114112	CTL Activities - TRF	880.00	880.00	0.00	0.60	879.40
114130	Dean of Acad Affrs Special Projects	22,000.00	22,000.00	0.00	2,551.95	19,448.05
114131	Dist Ed/Quality Matters	14,500.00	15,100.00	0.00	0.00	15,100.00
114133	Dean of Academic Affairs	13,200.00	13,200.00	249.00	6,647.90	6,303.10
114135	Roseau Site Support	8,800.00	8,800.00	1,943.73	1,962.93	4,893.34
114141	College in High School	2,640.00	2,640.00	750.00	431.59	1,458.41
114143	Travel, Intra Campus Instruction	15,000.00	15,000.00	0.00	3,815.56	11,184.44
114155	MnSCU On Line Fee	55,000.00	55,000.00	0.00	0.00	55,000.00
114160	Shared Governance Expenses	500.00	500.00	0.00	42.00	458.00
114177	UAS Program Develop	0.00	20,000.00	0.00	20,000.00	0.00
116007	Grant Consulting	76,500.00	76,500.00	49,600.00	0.00	26,900.00
116021	Logistical Services	10,000.00	10,000.00	5,143.52	4,377.65	478.83
154091	New Technology Equipment	101,200.00	119,888.35	1,984.14	38,861.72	79,042.49
200000	Payroll Holding - Corrections	0.00	0.00	0.00	2,618.54	-2,618.54
114037	Background Checks Students	20,000.00	20,000.00	0.00	5,440.00	14,560.00
116200	Managed Printing	200,000.00	200,000.00	118,583.26	63,918.82	17,497.92
116201	Managed Printing Offset	-200,000.00	-200,000.00	0.00	-45,539.24	-154,460.76
117055	Distance Ed Consortium	100,000.00	140,000.00	140,000.00	0.00	0.00
117030	Luoma Leadership Academy	2,500.00	2,500.00	0.00	1,741.33	758.67
163822	Staff Development - Non MSCF	3,093.00	3,093.00	0.00	531.00	2,562.00
450521	VP of Acad Affairs / Student Services	36,000.00	36,000.00	2,036.94	4,630.36	29,332.70
454521	Postage & Freight-EGF	50,000.00	50,000.00	46,065.78	5,876.53	-1,942.31
454522	Postage & Freight-Offset-EGF	-20,000.00	-20,000.00	0.00	-2,844.02	-17,155.98
100001	Prior Years' Tuition	30,000.00	30,000.00	0.00	-4,298.58	34,298.58
100003	Admin. Program Cost Allowances	1,000.00	1,000.00	0.00	0.00	1,000.00
100026	Late/Pymnt Plan Fees	0.00	0.00	0.00	-30.00	30.00
100034	Student Liability Fees	8,400.00	8,400.00	0.00	7,280.00	1,120.00
114110	Healthy Campus Committee	1,320.00	1,320.00	0.00	20.65	1,299.35
114126	On-campus Workshops	13,200.00	13,200.00	1,484.25	3,015.75	8,700.00
114175	Center for Excellence Project	20,000.00	60,443.52	8,478.65	11,948.01	40,016.86
114176	Center of Excellence E-Tech Project	3,297.00	3,297.00	0.00	1,240.53	2,056.47
116000	Business Office	22,000.00	22,000.00	4,497.50	5,852.79	11,649.71
116003	Bank & Credit Card Fees	45,000.00	45,000.00	0.00	822.64	44,177.36
116005	Administrative Sevices Project	13,200.00	13,200.00	60.00	3,665.31	9,474.69
116006	Employee Retiree Benefits	60,000.00	60,000.00	31,794.02	15,927.18	12,278.80
116009	Employer Benefits Contribution	65,000.00	65,000.00	56,251.96	8,748.04	0.00
116010	Procurement Card Clearing Acct	1,200,000.00	1,200,000.00	739,731.95	460,268.05	0.00
116011	Procure Card Offset	-1,200,000.00	-1,200,000.00	0.00	-272,444.49	-927,555.51

Non-Personnel Exp. Worksheet 2

		Nonsalary				
		Beg Budget Amt	Curr Budget Amt	Encum Amt	Ytd Actual Amt	Balance
116012	Human Resources/Payroll	37,500.00	37,500.00	16,396.09	7,547.92	13,555.99
116018	Institutional Support	750.00	750.00	0.00	260.98	489.02
116042	Postage & Freight-TRF	40,000.00	40,000.00	15,559.04	13,732.66	10,708.30
116043	Postage & Freight Offset-TRF	-25,500.00	-25,500.00	0.00	-6,252.44	-19,247.56
116048	Property/Other Insurance	135,000.00	137,859.20	17,780.99	119,802.20	276.01
116057	Staff Development-AFSCME	4,180.00	4,180.00	0.00	87.70	4,092.30
116060	Staff Development-MAPE-MMA	6,600.00	6,600.00	0.00	736.51	5,863.49
116066	Tuition Waiver NonRepresented Employees	4,000.00	4,000.00	0.00	0.00	4,000.00
117000	College President	48,500.00	48,500.00	17,260.03	19,910.99	11,328.98
117008	Budget Reserve	46,500.00	240,000.00	16,500.00	0.00	223,500.00
117024	NCA	5,000.00	5,000.00	0.00	4,663.00	337.00
117032	President Dept Head	4,000.00	4,000.00	1,000.00	500.00	2,500.00
117033	Helicopter Proceeds	150,000.00	488,335.97	146,714.38	236,057.28	105,564.31
117040	Master / Strategic Planning	1,500.00	1,500.00	0.00	0.00	1,500.00
117048	NCTC Foundation	13,000.00	13,000.00	3,453.12	5,227.21	4,319.67
100002	Prior Years' Distance Ed. Tuition	15,000.00	15,000.00	0.00	0.00	15,000.00
102012	Tuition FY 2012	0.00	0.00	0.00	13,472.64	-13,472.64
102112	Dist Ed Tuition FY 2012	120,000.00	120,000.00	120,000.00	9,626.60	-9,626.60
102212	Prog Spec Tuition FY 2012	0.00	0.00	0.00	5,629.42	-5,629.42
116016	Safety	16,280.00	16,280.00	1,320.00	9,807.08	5,152.92
116033	Public Relations	14,080.00	14,080.00	0.00	39.42	14,040.58
116050	Unemployment / Workers Compensation	330,000.00	330,000.00	180,500.23	27,497.77	122,002.00
112028	Architectural Technology	13,425.28	13,425.28	290.00	5,959.73	7,175.55
113370	FBM-NCTC Grant Acct Revenue	6,203.41	6,203.41	0.00	0.00	6,203.41
310000	Business	440.00	440.00	0.00	122.50	- 317.50
310521	Accounting Careers	2,500.00	2,500.00	0.00	460.16	2,039.84
311521	Administrative Support	4,100.00	4,100.00	0.00	1,038.68	3,061.32
311721	Admin Support - Medical	2,640.00	2,640.00	0.00	523.09	2,116.91
312321	Farm Operations & Mgmt	2,640.00	2,640.00	0.00	0.00	2,640.00
313021	Sales & Marketing	2,200.00	2,200.00	0.00	10.59	2,189.41
320000	Reading	440.00	440.00	0.00	211.30	228.70
321321	GS-Career Search/College Success	88.00	88.00	0.00	34.65	53.35
321421	GS-Info Retrieval	88.00	88.00	0.00	39.40	48.60
321721	GS-Human Relations	1,760.00	1,760.00	0.00	569.54	1,190.46
323321	Gen Ed-Chemistry	3,000.00	3,000.00	0.00	408.27	2,591.73
323421	Gen Ed-Biology	16,900.00	16,900.00	97.55	6,385.93	10,416.52
323521	Gen Ed-Composition	4,000.00	4,000.00	0.00	1,471.03	2,528.97
323621	Gen Ed-Economics	440.00	440.00	0.00	100.68	339.32
323721	Gen Ed-Political Science	440.00	440.00	0.00	121.70	318.30
323821	Gen Ed-Math	6,300.00	6,300.00	0.00	2,036.06	4,263.94
324021	Gen Ed-Philosophy	1,320.00	1,320.00	0.00	223.85	1,096.15
324121	Gen Ed-Psychology	3,080.00	3,080.00	0.00	851.34	2,228.66
324321	Gen Ed-Sociology	880.00	880.00	0.00	245.00	635.00
324421	Gen Ed-Speech	880.00	880.00	0.00	526.08	353.92
324521	Spanish	0.00	0.00	0.00	12.45	12.45
324621	History	440.00	440.00	0.00	0.00	440.00
324721	Humanities	176.00	176.00	0.00	16.70	159.30
324921	Music	500.00	500.00	0.00	72.97	427.03
325021	Anthropology	352.00	352.00	0.00	4.50	347.50
325121	Arts	1,500.00	1,500.00	0.00	116.42	1,383.58
325321	Physical Ed General	0.00	0.00	0.00	-234.50	234.50
330421	General Health	2,500.00	2,500.00	0.00	339.69	2,160.31
330521	Cardiovascular Technology	7,040.00	7,040.00	0.00	1,920.07	5,119.93
330721	Paramedicine	50,700.00	50,700.00	29,841.00	5,396.79	15,462.21
332020	DIFF-Occupational Therapy Asst	0.00	2,550.00	0.00	0.00	2,550.00
332021	Occupational Therapy Assistant	14,295.60	14,295.60	180.00	5,504.57	8,611.03
332220	DIFF-Physical Therapy Asst	0.00	888.00	0.00	0.00	888.00
332221	Physical Therapy Assistant	13,200.00	12,312.00	0.00	6,647.13	5,664.87
332521	Radiologic Technology	19,800.00	19,800.00	7,364.02	3,810.80	8,625.18
333021	Respiratory Therapy	15,000.00	15,000.00	823.49	4,238.90	9,937.61
335721	Emergency Medical Technology	2,200.00	2,200.00	0.00	3.52	2,196.48
335921	Phlebotomy	968.00	968.00	0.00	0.00	968.00

Non-Personnel Exp. Worksheet 2

		Nonsalary				
		Beg Budget Amt	Curr Budget Amt	Encum Amt	Ytd Actual Amt	Balance
336121	Early Childhood/Paraprofessional	10,115.60	10,115.60	0.00	272.69	9,842.91
336521	Pharmacy Technician	62,000.00	62,000.00	60,840.00	946.30	213.70
337020	DIFF-Surgical Technician	0.00	6,380.00	0.00	0.00	6,380.00
337021	Surgical Technician	70,000.00	63,620.00	56,520.00	500.98	6,599.02
337521	Practical Nursing	36,080.00	36,080.00	305.00	9,325.36	26,449.64
337522	Equipment Practical Nursing	0.00	0.00	0.00	0.00	0.00
337591	Practical Nursing-Distance	4,400.00	4,400.00	0.00	0.00	4,400.00
337621	Fire Technology	11,409.20	11,409.20	1,767.22	3,546.31	6,095.67
338021	Nurse Assistant	1,144.00	1,144.00	0.00	12.90	1,131.10
338121	NSCI-CPR First Aid	1,760.00	1,760.00	0.00	1,013.81	746.19
344021	Microcomputer and Network Technology	9,900.00	9,900.00	0.00	954.55	8,945.45
344421	Intro to Computer	616.00	616.00	0.00	231.89	384.11
351021	Auto Mechanics	20,240.00	20,240.00	4,691.40	3,767.91	11,780.69
351121	Auto Mechanics Resale	20,000.00	20,000.00	0.00	622.49	19,377.51
351521	Carpentry	6,410.14	6,410.14	0.00	1,177.96	5,232.18
352021	Plumbing	13,000.00	13,000.00	0.00	3,300.70	9,699.30
352521	Construction Electrician	22,000.00	22,000.00	4,000.00	2,482.29	15,517.71
352523	Construction Electricity Resale	6,600.00	6,600.00	0.00	0.00	6,600.00
355021	Heating, Sheet Metal & AC	14,080.00	14,080.00	2,304.04	4,790.97	6,984.99
355521	Welding	16,500.00	16,500.00	875.03	8,005.23	7,619.74
100067	DIFF-RN Nusing-ATI	35,200.00	35,200.00	0.00	19,400.00	15,800.00
100070	DIFF-PN Predictor Test Charges	10,000.00	10,000.00	4,144.00	0.00	5,856.00
111000	AD Nursing Faculty	17,600.00	17,600.00	838.40	4,058.85	12,702.75
111021	Anthropology	250.00	250.00	0.00	0.00	250.00
111042	Art	6,163.52	6,163.52	0.00	3,012.28	3,151.24
111063	Biology	13,200.00	13,200.00	0.00	910.18	12,289.82
111084	Business	1,000.00	1,000.00	0.00	227.40	772.60
111105	Chemistry	3,520.00	3,520.00	153.40	583.00	2,783.60
111126	Computer Science	0.00	0.00	0.00	127.96	127.96
111168	Criminal Justice Skill Fee	17,600.00	17,600.00	0.00	14,430.64	3,169.36
111189	Criminal Justice - TRF	10,560.00	10,560.00	376.28	2,334.93	7,848.79
111205	Economics	250.00	250.00	0.00	52.32	197.68
111210	English	2,640.00	2,640.00	0.00	1,207.65	1,432.35
111247	Health & Fitness Specialist	1,000.00	1,000.00	0.00	0.00	1,000.00
111273	History	1,320.00	1,320.00	0.00	863.67	456.33
111336	Mathematics	3,520.00	3,520.00	259.35	2,137.37	1,123.28
111357	Music	3,520.00	3,520.00	0.00	77.72	3,442.28
111359	Music Instrument Repair & Replacement	2,200.00	2,200.00	270.00	316.99	1,613.01
111378	Natural Science	1,760.00	1,760.00	594.20	0.00	1,165.80
111420	Philosophy	650.00	650.00	0.00	48.50	601.50
111441	Physical Ed. General	2,200.00	2,200.00	475.00	1,143.28	581.72
111462	Physics	1,000.00	1,000.00	179.55	319.20	501.25
111483	Political Science	528.00	528.00	0.00	151.31	376.69
111504	Psychology	1,320.00	1,320.00	0.00	223.10	1,096.90
111525	Sociology	500.00	500.00	67.41	202.41	230.18
111546	Spanish	600.00	600.00	0.00	47.89	552.11
111567	Speech	200.00	200.00	0.00	200.00	0.00
112000	Accounting Careers	1,000.00	1,000.00	0.00	201.32	798.68
112005	Administrative Support	0.00	0.00	0.00	9.80	9.80
112051	Auto Body	22,000.00	22,000.00	6,163.49	6,537.67	9,298.84
112052	Auto Body-Resale	30,000.00	30,000.00	0.00	2,030.75	27,969.25
112074	Auto Technology	37,400.00	37,400.00	5,421.30	13,443.63	18,535.07
112075	Auto Technology-Resale	6,750.00	6,750.00	3,523.89	2,549.73	676.38
112097	Aviation	26,400.00	26,400.00	4,759.79	19,591.77	2,048.44
112143	Automated Systems-Electronics Tech	4,400.00	4,400.00	0.00	1,818.86	2,581.14
112163	Massage Therapy Program	3,960.00	3,960.00	0.00	1,746.45	2,213.55
112165	Massage Therapy Resale	2,000.00	2,000.00	0.00	406.38	1,593.62
112168	Reading GenStudies	100.00	100.00	0.00	0.00	100.00
112189	Nurse Assistant	800.00	800.00	0.00	91.35	708.65
112212	Practical Nursing	18,480.00	18,480.00	135.00	1,787.77	16,557.23
112213	CPR-First Aid	750.00	750.00	0.00	0.00	750.00
112235	New Media	4,500.00	4,500.00	0.00	2,296.48	2,203.52

Non-Personnel Exp. Worksheet 2

		Nonsalary				
		Beg Budget Amt	Curr Budget Amt	Encum Amt	Ytd Actual Amt	Balance
112304	Welding	10,560.00	10,560.00	0.00	331.24	10,228.76
113303	Beginning Farmer	4,400.00	4,400.00	0.00	0.00	4,400.00
113306	FBM-Area Wide	19,360.00	19,360.00	2,155.40	3,012.78	14,191.82
113315	FBM-Detroit Lakes	6,160.00	6,160.00	2,461.58	989.42	2,709.00
113318	FBM-East Grand Forks	6,160.00	6,160.00	1,350.00	1,788.22	3,021.78
113321	FBM-Fergus Falls	6,160.00	6,160.00	2,213.03	2,800.43	1,146.54
113327	FBM-Fosston	6,160.00	6,160.00	2,150.64	2,053.90	1,955.46
113330	FBM-Frazee	5,436.32	5,436.32	0.00	1,679.67	3,756.65
113336	FBM-Hallock	4,400.00	4,400.00	0.00	220.00	4,180.00
113342	FBM-Moorhead	11,440.00	11,440.00	795.02	5,413.49	5,231.49
113345	FBM-Red Lake Falls	5,280.00	5,280.00	2,316.18	1,266.77	1,697.05
113348	FBM-Roseau	5,280.00	5,280.00	2,021.07	866.35	2,392.58
113351	FBM-Thief River Falls	7,920.00	7,920.00	1,791.16	1,865.61	4,263.23
113354	FBM-Ulen	6,160.00	6,160.00	2,349.33	1,734.68	2,075.99
113357	DIFF-FBM Analysis	10,000.00	10,000.00	500.00	-144.27	9,644.27
113363	Speciality Crops	5,280.00	5,280.00	454.54	1,036.07	3,789.39
354521	Comm Vehicle Operation	14,000.00	14,000.00	9,050.99	3,037.67	1,911.34
453521	Plant Operations-EGF	190,965.24	190,965.24	68,298.04	86,655.03	36,012.17
453621	Utilities	393,422.00	361,711.00	260,787.35	76,157.54	24,766.11
453721	Vehicle Fleet-EGF	39,083.00	39,083.00	37,255.63	26,884.50	-25,057.13
453722	Vehicle Fleet-EGF-offset	-27,083.00	-27,083.00	0.00	-6,974.00	-20,109.00
453821	EGF Security Vehicle	3,080.00	3,080.00	603.00	0.00	2,477.00
458028	Repair & Replacement-EGF	95,000.00	95,000.00	13,432.36	40,980.10	40,587.54
116015	MEC Expense Contribution	0.00	2,500.00	0.00	0.00	2,500.00
116039	Plant Operations-TRF	137,280.00	137,280.00	23,638.40	34,513.98	79,127.62
116040	Grounds Maintenance-TRF	22,575.00	22,575.00	10,207.28	7,227.11	5,140.61
116070	Telephone-TRF	45,000.00	45,000.00	23,592.40	20,587.60	820.00
116072	Utilities-TRF	412,976.00	412,976.00	245,229.08	122,770.92	44,976.00
116073	Campus Security-TRF	7,040.00	7,040.00	1,565.06	300.94	5,174.00
116074	MEC Center Utilities	20,000.00	20,000.00	13,210.89	4,589.11	2,200.00
116075	Repair & Replacement TRF	100,000.00	100,000.00	34,341.80	33,418.30	32,239.90
116078	Storage Shed Maintenance	5,940.00	5,940.00	5,385.71	627.81	-73.52
116081	Airport Site Utilities	133,569.00	133,569.00	92,638.88	36,168.37	4,761.75
116085	Swenson House Utilities	10,000.00	10,000.00	6,952.47	1,047.53	2,000.00
116089	Office & Property Leases	73,400.00	73,400.00	43,476.50	29,287.50	636.00
116099	Vehicle Fleet-TRF	48,792.00	48,792.00	63,141.15	7,329.85	-21,679.00
116100	Vehicle Fleet-TRF-offset	-48,792.00	-48,792.00	0.00	-14,131.90	-34,660.10
117201	Program 710 Chargebacks, Sys. Office	350,000.00	350,000.00	0.00	0.00	350,000.00
451421	GED EGF Testing	2,000.00	3,000.00	808.70	1,221.53	969.77
112239	KSRQ Non AMPERS	19,360.00	19,360.00	9,750.00	9,582.30	27.70
113390	TB Education	14,439.67	14,439.67	7,700.00	300.00	6,439.67
114035	GED Testing	1,550.00	1,550.00	115.60	1,423.67	10.73
114195	Veterans Center	350.00	350.00	0.00	0.00	350.00
117107	Institutional Research	880.00	2,500.00	0.00	634.71	1,865.29
113374	FBM Benchmark	14,716.55	14,716.55	6,170.00	0.00	8,546.55
113385	FBM Tuition Assistance Program	44,000.00	44,000.00	14,867.50	14,132.50	15,000.00
113391	TB Scholarships	15,757.50	15,757.50	15,757.50	0.00	0.00
308015	Institutional Student Employment	37,695.00	53,750.00	0.00	17,270.64	36,479.36
318002	MN State Work Study Match	32,333.00	31,386.00	0.00	6,867.98	24,518.02
318012	Federal work study Match	61,956.00	61,956.00	0.00	23,961.64	37,994.36
115040	CCSSE	10,000.00	10,000.00	0.00	3,960.00	6,040.00
322521	Learning Center	5,000.00	5,000.00	0.00	1,456.91	3,543.09
330451	EGF Academics - Budget Only	20,000.00	20,000.00	0.00	1,250.00	18,750.00
450661	Dean of Student Services	17,600.00	17,600.00	0.00	1,260.13	16,339.87
451021	Registration/Records	8,500.00	8,500.00	475.00	975.06	7,049.94
451121	Advising/Recruiting	5,000.00	5,000.00	0.00	379.65	4,620.35
451321	Advising/VA	3,500.00	3,500.00	135.00	323.31	3,041.69
451521	Counseling and Guidance	4,500.00	4,500.00	270.00	552.33	3,677.67
451721	Prospects	6,500.00	6,500.00	569.00	2,276.58	3,654.42
452021	Admissions	8,000.00	8,000.00	135.00	1,545.34	6,319.66
452321	Advisor-Admission Representative	6,000.00	6,000.00	135.00	1,865.76	3,999.24
452521	Financial Aid Administration	10,000.00	10,000.00	839.00	4,561.02	4,599.98

Non-Personnel Exp. Worksheet 2

		Nonsalary				
		Beg Budget Amt	Curr Budget Amt	Encum Amt	Ytd Actual Amt	Balance
453021	Multicultural Services	1,500.00	1,500.00	0.00	25.25	1,474.75
459021	Graduation - EGF	11,600.00	11,600.00	0.00	191.91	11,408.09
114030	Test Proctoring	250.00	250.00	0.00	83.01	166.99
114033	New Student Assessment	7,460.00	7,460.00	0.00	6,225.00	1,235.00
114056	Learning Center	1,500.00	1,500.00	0.00	114.30	1,385.70
114070	Disability Services	4,000.00	4,000.00	0.00	0.00	4,000.00
114089	DARS Training	800.00	800.00	0.00	246.98	553.02
114119	Supplement Services Supervisor	2,000.00	2,000.00	135.00	290.72	1,574.28
115000	Registration & Records	11,538.00	11,538.00	1,317.92	2,898.15	7,321.93
115011	Counseling	2,150.00	2,150.00	135.00	1,184.09	830.91
115030	Dean of Student Development	12,500.00	12,500.00	390.25	996.17	11,113.58
115035	Recruiting	32,000.00	32,000.00	634.00	10,611.78	20,754.22
115037	Prospects	1,500.00	1,500.00	270.00	444.83	785.17
115039	Admissions	1,250.00	1,250.00	0.00	95.20	1,154.80
115044	Financial Aid	11,100.00	11,100.00	839.00	2,974.43	7,286.57
115055	Grad/Commencement	3,100.00	3,100.00	0.00	79.24	3,020.76
115066	Multi-Cultural Student Services	2,000.00	2,000.00	0.00	110.85	1,889.15
115073	Retention Committee	2,000.00	2,000.00	0.00	0.00	2,000.00
115080	Intercollegiate Athletic Support	8,500.00	8,500.00	850.00	2,100.00	5,550.00
115088	Placement	2,000.00	2,000.00	0.00	449.00	1,551.00
115101	Student Ambassadors	2,737.00	2,737.00	0.00	0.00	2,737.00
116024	Marketing - College Wide	155,000.00	155,000.00	11,946.78	13,359.16	129,694.06
116027	Student Athlete Recruiting	6,500.00	6,500.00	0.00	869.99	5,630.01
116030	Marketing Aviation	16,038.63	18,467.34	0.00	7,311.17	11,156.17
116069	Title IX Sex Harrassment	792.00	792.00	0.00	0.00	- 792.00
115074	Access, Opportunity Project	13,103.00	13,103.00	270.00	806.46	12,026.54
115103	Transcript Fee	300.00	300.00	0.00	210.16	89.84
		6,218,776.48	6,860,175.54	3,137,051.06	2,063,897.64	1,659,226.84
grant cost center			76,500.00			
helicopter			488,336.00			
			-			
						6,295,339.54