

Shared Governance Council Meeting
Thursday, April 11, 2013; 2 pm.
EGF Campus #129; TRF Campus #662 (polycom)
AC13 (polycom)

MINUTES

Attendees: Tishara Melcher, Jeff Bell, Mary Amundson, Andrew Dahlen, Becky Lindseth, Dorinda Sorvig, Beth McMahon, Adam Paulson, Brian Huschle, Steve Crittenden, Kathy Huschle, Linda Samuelson, Anne Temte

Absent: David Christian, Justin Berry, Joel Ziegler, Brent Braga;

Alternates: Terry Wiseth, Mark Decker, Don Fischer, Al Shervold

Guest:

Guests: Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Additions to Agenda	Bell	<ul style="list-style-type: none"> No additions.
2. 2013-14 SGC Meeting Schedule	Bell	<ul style="list-style-type: none"> Faculty selected Option #2 meeting schedule for 2013-14. (attached) Resolved.
3. Hazardous Waste Mgmt. & Compliance	Lindseth	<ul style="list-style-type: none"> Becky reported that an April 15th deadline for select programs is approaching, for reporting hazardous waste information to the Safety Officer. Tishara asked if Julie Fenning could be asked to contact any faculty who has not responded by now. President Temte reinforced the importance of submitting the required information to avoid fines from the Minn. Pollution Control Agency. Becky will forward a memo from Vice Chancellor King to SGC members regarding this topic. Faculty inquired about the lab coordinator position submitted in the FY14 budget requests. President Temte stated it's too early for a decision, due to the fact that we don't know what the legislature will approve in the MnSCU budget. But she stated that if an Administrative Services Coordinator position were filled, the Safety Officer may be able to assume some of the duties that a lab coordinator would do. Resolved.
4. New Organizational Structure	Bell, Temte	<ul style="list-style-type: none"> Jeff Bell asked administration if they had any additional information to be shared with faculty, in addition to the document that was distributed. He reported that faculty requested more time to review the narrative report and to

		<p>share it with their membership and bring back their official feedback at the May SGC meeting.</p> <ul style="list-style-type: none"> • President Temte briefly summarized the purpose of the reorganization, and was open to hearing any initial reactions at this meeting. She stated she would be available to meet any sub-groups that want to discuss the plan in more detail. She asked that if faculty were opposed to the plan, that they provide compelling reasons for their opposition, as well as alternative solutions. • Faculty asked for more information about the proposed “faculty liaisons” included in the plan, as well as all other new positions proposed. They requested information such as a draft position description or list of duties, anticipated level of authority & bargaining unit designation, and estimated costs associated with all new positions. • Brian Huschle explained the broad role of the faculty liaison and it was determined that the academic deans will meet with faculty leaders to discuss the role of this position. Faculty suggested April 23rd as a possible date for this type of meeting, if the deans are available. • Division Chairs are not included in the new organizational plan. • Not Resolved.
5. Book Return Policy Concern	Temte, Lindseth	<ul style="list-style-type: none"> • President Temte and Becky Lindseth described a situation where a student was denied a refund for a book return, due to a number of circumstances. The student had to go through an appeal process and was granted a refund. • Becky reported that she is doing some research into this matter and will report results at the next meeting. • Not Resolved.
6. Policy Review	Bell	<ul style="list-style-type: none"> • Second Reading: #6015 Facility Access Policy/Procedure/Form – Accepted with no additional changes. • First Reading: #8015 & #8015P Gifts-in-kind Policy/Procedure/Forms – Becky briefly explained the tax impact on donors regarding donations that are later sold by the college.
7. Information: Sustainability Conference Report	K. Huschle	<ul style="list-style-type: none"> • Kathy Huschle attended a Sustainability Conference – Across the Curriculum and shared her concerns about the need for more sustainability efforts college-wide.

		<ul style="list-style-type: none"> • She mentioned more improvements are needed in the TRF recycling efforts. • Water filling stations are desired on the TRF Campus. • As new & good ideas are brought up, we should think college-wide, not limit to one campus. • We need some student focused ideas to enhance the efforts. • Kathy will do more research on whether student clubs could incorporate sustainability projects into their missions. • Resolved.
8. Organizational Chart	Bell	<ul style="list-style-type: none"> • A draft organizational chart was briefly reviewed in the organizational structure discussion and will be brought back to the May meeting for further discussion. • Not Resolved.
9. Open Discussion- Off the Record		
10. Meeting adjourned @ 3:30 pm		
Next Meeting	Wed, May 8, 2013; 10 am.; TRF #735; EGF #301	

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