

# NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

**Meeting:** Shared Governance Council – Summer Meeting

**Date:** June 13, 2022

**Location:** Zoom Connection

**Time:** 3:00 p.m. – 5:00 p.m.

**Present:** Sandy Kiddoo, Jodi Stauss, Shannon Jesme, Brent Braga, Dorinda Sorvig, Mary Amundson, Mike Curfman, Linda Samuelson, Jeff Bell, Ralph Cox, Lynette Neppel, David Christian, Lisa Anderson, Tracy Boman, Shamani Shikwambi, Stephanie LeDuc, Tim Gabor, Jenelle Swenberger, and Julie Fenning (recorder).

**Absent:**

Topic	Responsible Party	Discussion/Outcome
Call to Order	Braga	Meeting called to order at 3:00 p.m.  <b>Additions to Agenda:</b> <b>Old Business:</b> None <b>New Business:</b> None
<b>OLD BUSINESS</b>	<b>ITEMS</b>	
Division Chair Structure	Kiddoo/Stauss	Jodi reviewed the MOU that administration had drafted for the division chairs. Discussion was held on the new responsibilities of the division chairs and the stipend amount. While the contract states \$2,500 per assignment, it was agreed to pay \$4,000 per assignment. Faculty requested an increased availability of deans to faculty. Jodi shared that all deans have an open-door policy and will reiterate that at the ASA Dean meetings. <b>ACTIONS:</b> Faculty supported the proposal with the addition of the language regarding special projects. Jodi will update and send to the chapter presidents. Chapter presidents will send out another call for nominations for division chairs.
<b>NEW BUSINESS</b>	<b>ITEMS</b>	
Personnel updates	Curfman	Sandy provided an update on the email she sent regarding leadership changes. Jodi Stauss will assume the role of interim Vice President of Academic and Student Affairs. Stephanie LeDuc was appointed interim Dean of Health, Public Services, and Technical Programs. The chief strategy officer position has been placed on hold, as we conduct a national search for a permanent VP position.  <ul style="list-style-type: none"> <li>• Jeff Pool has accepted the Dean of Student Affairs position. David Lovely has accepted the Criminal Justice instructor/program director position. Randy Sondreal has accepted criminal justice instructor position.</li> <li>• Mechatronic instruction position for the Warroad site is still open.</li> <li>• Deb King is retiring August 15. That position will be posted. A part-time clinical instructor position has been posted to cover the summer clinicals.</li> <li>• Wrestling coach position is still open.</li> </ul>

<b>Budget</b>	Jesme	Shannon shared the final budgets for FY20, FY21, and projected budgets for FY22 and FY23. There will be a deficit of \$2.4 Million for FY23, which will require the use of the fund balance for FY23.
<b>Online College in the High School Concern - Plagiarism</b>	Sorvig	Dorinda shared that several faculty are having trouble with plagiarism in the online college in the high school program. They are requesting action from the academic dean to connect with the school regarding these concerns. Shamani shared that he has been in contact with the high school on these issues. <b>ACTION:</b> Shamani will also bring to the OCHS meeting next week.
<b>REPORT AGENDA ITEMS</b>		
<b>ON-GOING</b>	<b>ITEMS:</b>	
Policy/Procedure Budget Update MN State Update MSCF Update Org Chart Update Off Record Adjournment		4:30 p.m.